

City of Auburn



Keith Sutter

2005 – 2006

Proposed Operating Budget

City of Auburn
Proposed Operating Budget
Fiscal Year 2005-06

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July 25, 2005

Honorable Mayor and Councilmembers
City of Auburn

RE: Fiscal Year 2005-06 Proposed Operating Budget

Dear Mayor Dowdin and Councilmembers:

I am pleased to present to you the proposed operating budget for the City of Auburn for the Fiscal Year 2005-06. The budget format addresses revenues and expenditures for all budgeted fund types Citywide, while providing an expanded, comprehensive budgetary analysis of the City's General Fund. This document was developed to be a "user friendly" document, allowing prospective users to seamlessly navigate the City's financial plan.

In developing the proposed budget, the City Manager and Finance Director requested pertinent financial information from, and subsequently met with, Citywide department heads and managers. Each department's ongoing and one-time annual expenditures, capital outlay requests, and staffing augmentation requests were reviewed and considered for inclusion with the proposed budget consistent with goals and objectives identified by the City Council and the effective and efficient delivery of City services. These requests were then prioritized and included in the proposed budget upon completion of critical analysis.

Priorities were determined based on Council directives and goals, revenue generation, cost efficiency, health and safety, critical staffing needs, cost recovery, project delivery and improved public service and efficiency.

With the State budget passed and signed, the proposed budget takes into account all Citywide funding sources impacted by the pass-through of State revenues. Specifically, the proposed budget includes the continued funding of the State Law Enforcement Personnel Grant (\$100,000), early repayment of Auburn's loan to the State related to the Vehicle License Fee Gap Loan (\$212,000) and the elimination of the Jail Booking Fee Reimbursement (\$102,000).

The proposed budget identifies Citywide revenue sources of \$17.3 million (excluding interfund transfers) and Citywide expenditures of \$19.6 million. Taken as a whole, the proposed budget anticipates spending approximately \$2.3 million more than will be collected in revenues, resulting in a reduction of fund balances, primarily for the City's enterprise and special revenue funds. Accounting for the majority of \$2.3 million in additional expenditures are outlays for equipment including a new fire engine, and capital improvements including aggressive Street Overlay (\$1.1+ million) and Sewer Enterprise (\$2.0+ million) projects.

The proposed budget details expected General Fund revenues totaling approximately \$9.2 million versus proposed expenditures of approximately \$9.1 million. General Fund revenues are expected to be 17.0% higher than those budgeted in fiscal year 2004-05, primarily due to increases in sales and property tax receipts, development-related fees and grant revenues. General Fund expenditures are expected to rise 16.2% over those budgeted in fiscal year 2004-05 due to cost increases for employee salaries and benefits, higher prices for materials and supplies, and the proposed augmentation/filling of 5.0 FTE new and/or previously “frozen” positions.

In addition to the aforementioned focus on capital projects and updating of staffing levels consistent with the effective and efficient delivery of Citywide services, the proposed budget provides the framework for creation of a centralized, Citywide technology division. The City plans to dedicate 2.0 FTE existing staff to develop a comprehensive Technology Master Plan which will provide the basis for updating, replacing and maintaining the City’s technological infrastructure. Aside from the dedication of 2.0 FTE for this program, the proposed budget also includes more than \$80,000 in capital outlay related to technology.

Finally, the proposed budget for 2005-06 earmarks \$250,000 towards the completion of a study as it relates to the revitalization of the Auburn Urban Development Authority (AUDA). Included in the scope of this study will be discussion centering on the expansion of AUDA areas, applicable projects within the expanded area, and a review of existing and potential bonding capacity as it relates to the AUDA.

Staff feels the Fiscal Year 2005-06 proposed budget reflects a prioritization of the City Council’s goals and community needs. This proposed budget has been prepared to address those goals and needs by providing the best use of the taxpayers’ dollars and improved levels of service delivery where possible.

Respectfully submitted,

Robert Richardson
City Manager

COMMUNITY PROFILE

Majestic views of the American River Canyon, vistas of the Sierra Nevada Mountains, wooded hills and ravines, and streams winding through small valleys characterize the site of the City of Auburn. From its origins in the 1850's, Auburn has emerged as a community of strong historic character, yet serves as a growing economic center. Today, the City comprises approximately 7.5 square miles with a population of 12,849.

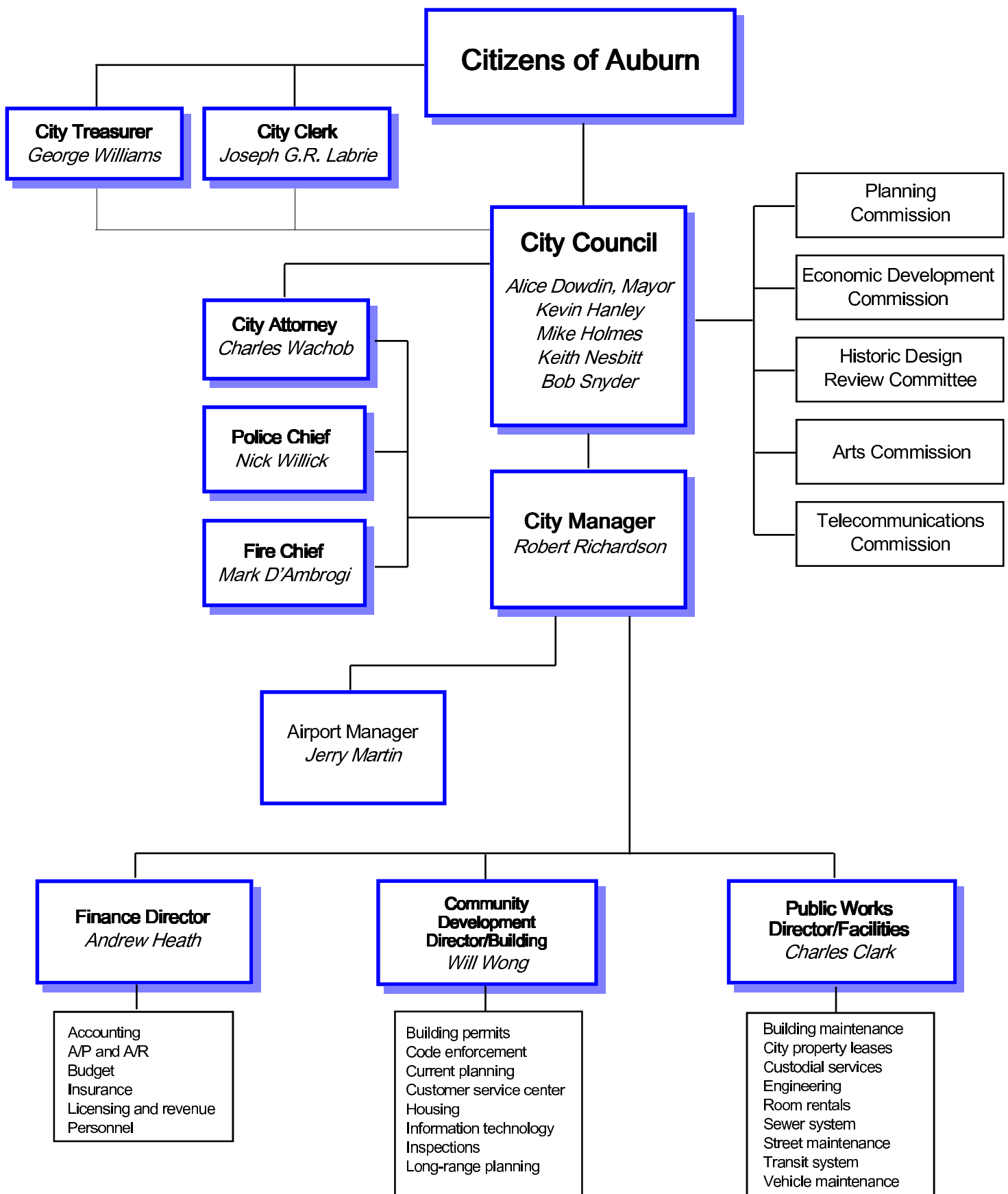
The location of the City of Auburn is important in order to understand the relationship between growth and development in the foothill terrain and physical limitations. The City is located on the western slope of the Sierra Nevada Range at elevations between 1,000 and 1,400 feet above sea level. This provides the advantage of being above the valley fog and below the Sierra snow line. At the crossroads of Interstate 80 and Highway 49, Auburn is the county seat of Placer County and an important retail trade center.

Throughout the years, the City of Auburn and surrounding foothill environs have grown steadily, and continue to grow. The unincorporated areas to the north and east of Auburn have continued to urbanize resulting in an Auburn urban area population of approximately 30,000.

The City of Auburn and surrounding Auburn areas continue to attract large retailers and new businesses. The City is emerging as a destination point for those enjoying the variety of activities available in the area from whitewater rafting, horseback riding, and hiking to the historic ambiance of the Old Town and Downtown areas providing unique shopping and dining experiences. In combination with growth, the City continues to preserve its unique character and its sense of history.

In 2003, the Auburn City Council passed an official measure proclaiming Auburn as the Endurance Capital of the World. Auburn is home to some of the most challenging and historic endurance events on the planet, including the Auburn International Triathlon, Tevis Cup Ride, and the Western States 100.

CITY ORGANIZATION





CITY OF AUBURN COMMITTEES, COMMISSIONS & BOARDS

CITY COUNCIL

Alice Dowdin	11/06
J.M.(Mike) Holmes	11/06
Kevin Hanley	11/06
Keith Nesbitt	11/08
Bob Snyder	11/08

TELECOMMUNICATIONS COMMISSION

Michael Malvey #01-21	12/04
Tom Maguire #01-21	12/04
Scott Barrow #04-54	1/07
Raymond Tonkin #03-21	1/07
Mark McDonald #03-21	1/07

ARTS COMMISSION

Mariko Leonard(Local Arts)#03-103	08//31/07
Jessica Hubbard(at-large)#03-103	10/31/05
Talmadge Lewis(Architect)#03-103	08/31/07
Sue Dings(Professional Arts)#03-103	08/31/07
Laura McNicholas(At-large)#02-90	10/31/05
Randy Mealhow(At-large)	10/31/05
Louise BurdaGilbert(At-large)	
	#01-147 10/31/05
Everett Jensen (Prof.Arts)#04-40	08/31/07

ECONOMIC DEVELOPMENT COMMITTEE

Established 8/11/97	
Rod Gross (At-large)#04-7	12/05
Harvey Roper(Business)#04-7	12/05
R.Monti Reynolds(At-large)#02-127	12/04
J. Randall Smith(Business)	12/04
Gary Moffat (Business)	12/04
Keith Nesbitt (Council Member)	11/05
Mike Holmes (Council Member)	11/05

ADMINISTRATIVE COMMITTEE

Kevin Hanley
Alice Dowdin
Robert Richardson
Finance Director

ENDURANCE CAPITAL COMMITTEE

Greg Kimlerr (WSTF)	7/08
Potato Richardson (AEC)	7/08
Shannon Weil (WS100 Run)	7/08
Fred Waters (Chamber)	7/08
Harvey Roper (Business)	7/06
Lisa Kodl (Business)	7/06
Cynci Calvi(At-large)	7/06
Brad Kearns (At-large)	7/06
Alice Dowdin (Council Member)	7/08

AUBURN URBAN DEVELOPMENT**AGENCY (AUDA)**

Alice M. Dowdin	11/06
J.M. (Mike) Holmes	11/06
Bob Snyder	11/08
Kevin Hanley	11/06
Keith Nesbitt	11/04

LIBRARY ADVISORY BOARD

Dr. Robert Schnetzler #01-75	7/05
Janeene Coleman #04-8	12/07

ORGANIZATION/SIERRA ECONOMIC DEVELOPMENT DISTRICT-SPO/SEDD

Tomas L. Dille	Appt.PLCO
Elizabeth Riley	Appt.PLCO
Mike Holmes	11/06

TRAFFIC COMMITTEE

Nick Willick
Jodie Hale, Planning Commissioner
Robert Richardson
Charles Clark
Bob Snyder, Alternate

HOUSING ADVISORY & APPEALS BOARD

Ken Geil	At the Will of the Council
David Kauffman	At the Will of the Council
Ronald Chiaratti	At the Will of the Council
Vic Roumage	At the Will of the Council
Vacant	

PLANNING COMMISSION

Ray Merz (Chair)	11/08
Annabell McCord	11/08
Beryl Smith	11/06
Sally White	11/06
Bridgett Powers (Vice-Chair)	11/06

HISTORIC DESIGN REVIEW COMMISSION

Wayne White #04-158 (Old Town Historic District)	12/06
Sandra Elder #04-158 (Historical Society)	12/08
Liz Briggs #04-158 (Downtown Historic District)	12/06
Vacant (Architect)	
All Members of Planning Commission	

GLOSSARY OF BUDGET TERMS

Appropriations - Amounts of money authorized to be spent during the fiscal year.

Assessed Value - The value of property used as basis for levying property taxes.

Assessments - Levies which pay for improvements directly benefiting affected properties.

Available Balance - Cash credited to a fund that is not reserved for another purpose.

Bonds - Proceeds from the sale of debt; the principal which must be repaid with interest.

CPI - Consumer Price Index; measure of inflation in an area of consumer products.

Debt Service - Payments of principal and interest on indebtedness incurred to finance the construction of a capital project.

Department Revenue - Selected fees, charges, rent or other income derived by a department from its own activities.

Encumbrance - Reservation of funds for expenditure at a future date, usually under a purchase order.

Expense - As the authorization to spend is exercised, an appropriation becomes an “expense” or “expenditure”, i.e., the amount expended.

Fiscal Year - The 12-month accounting period used by the City, from July 1, through the following June 30.

Fund - A separate set of accounts used to record receipt and use of money restricted for specific purposes. The City’s Treasury is made up of multiple funds required by the City, state or federal government, or by proper accounting practice. Fund types include the following:

- The ***General Fund*** receives all unrestricted money which pays for the majority of departmental spending for traditional City services.
- ***Special Revenue*** funds are revenues earmarked for specific purposes.
- ***Debt Service*** funds are used to repay the principal and interest on indebtedness.
- ***Capital Project*** funds are used to account for construction of major public facilities.
- ***Enterprise funds*** are self-supporting activities financed by users and operated similar to private businesses.

- **Trust funds** are used to account for assets held by the City in a trustee capacity.
- **Agency funds** are used to account for assets held by the City as an agent or to facilitate proper financial reporting.

Fund Balances - The excess of the total assets of a fund over its total liabilities and reserves.

Governmental Funds - This includes the general, special revenue, debt service and capital project funds. They are accounted for on a financial flow basis, measuring available and spendable resources and changes in net current assets.

Indebtedness - Amount of principal due on outstanding bonds, interfund loans, and accrued employee benefits.

Interest - Income earned on the investment of available cash balances.

Interfund Transfers - The reallocation of money from one fund to another.

Intergovernmental - Revenues shared with the City by the State (such as the Gas Tax), Federal government (such as CDBG), or other agency.

Operations - Departmental costs for employees, contract services, repairs and maintenance, internal services, supplies and other expenses.

Other Income - Includes property sales and income from sources which are not assignable to regular activities or funds.

Projects - Long-term investments in public facilities and infrastructure; also known as capital improvements. Amounts spent may vary widely from year to year.

Proprietary Funds - These include the enterprise and internal service funds. They are accounted for in a manner similar to businesses, measuring cost for services and including total assets and liabilities.

Redevelopment Agency - Separate legal entity created to alleviate conditions of blight, build infrastructure and promote economic development. The Agency receives property tax revenue on assessed value growth within these areas called “tax increments” to repay Agency indebtedness.

Revenue - Money received from taxes, licenses, permits, interest, fees for service, bonds or from other governments by the City during the fiscal year.

Subventions - Intergovernmental revenues paid to the City by another government, such as the State.

Taxes - Involuntary taxation on forms of wealth (such as property), transactions (such as taxable sales), or other forms of economic activity (such as operating a business, building a house, or staying in a motel).

Total Budget - The total of Revenues plus beginning Available Balance, which equals Expenses plus ending Available Balance.

Unfunded Liability - Amount of future obligations not covered by assets currently set aside for that purpose, such as accrued vacation leave payable at termination or actuarial-determined future insurance claims.

User Fees - Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or sewer service fees).

SCHEDULE OF CITY FEES

FEE OR TAX	LEVIED	RATE OR BASIS FOR LEVY
Property Tax	Annual	1% of assessed value (City share 18-24%)
Business License Tax	Annual	Varying percentages of gross receipts
Sales Tax	Transaction	1.25% of taxable sales (total rate is 7.25%)
Real Property Transfer Tax	Transaction	\$0.55 per \$500 sales price less encumbrances
Transient Occupancy Tax	Transaction	8% of lodging
Sewer Service Charge	Monthly	\$35.00/per month/per household.
Garbage Service Charge	Monthly	\$15.27/monthly/curbside can
Sewer Connection Fee	Building Permit	\$3,500 per Single Family residence
Building Permit	Building Permit	Based on Bldg Standards Publication -- Ordinance Table 3-A
Plan Check Fee-Building	Building Permit	65% of building permit
Plan Check Fee-Fire	Building Permit	20% of Building Plan Check/UFC
Fire Inspection	Annual	Based on UFC
Plan Check Fee-Public Works	Building Permit	20% of Building Plan Check
Inspection Fee - P.W.	Transaction	5% of Public Improvement Value
Plan Check Fee-Planning	Building Permit	20% of Building Plan Check Fee
Encroachment Permit	Transaction	5% of Project Cost or \$37.00 minimum
Electrical Permit	Building Permit	1% of Project Cost - \$40.00 minimum
Plumbing Permit	Building Permit	1% of Project Cost - \$40.00 minimum
Transportation Permit	Transaction	\$16.00 Single trip / \$58.00 Annual
Heating Permit	Building Permit	1% of Project Cost - \$40.00 minimum
FEP Fee	Transaction	\$2,750/residence, \$0.85 sq. ft. comm.
State SMIP Fee	Building Permit	.0001 of value res. & .00021 comm.
Vehicle Storage Fee (APD)	Daily	\$51.00
Penal Code Registrants	Annual	\$40.00

RATES IN EFFECT AS OF July 1, 2005

Note: Fee schedules remain unchanged from FY 2004-05 to FY 2005-06. All fees will be reviewed during FY 2005-06.

CITY OF AUBURN FISCAL YEAR 2005-06 Budget Overview

Following is a summary of the 2005-06 proposed Budget, including a comparison with prior years and a discussion of the changes. Combined estimated revenues, excluding interagency transfers, for the 2005-06 fiscal year are \$17.30 million, compared to \$17.43 million for 2004-05. Total planned spending for the 2005-06 fiscal year is \$19.60 million, compared to \$19.32 million for 2004-05.

Revenues

Total estimated revenues for FY 2005-06 show a modest decrease of approximately \$135,000 from the FY 2004-05 Budget. The relatively unchanged amount of expected revenues from FY 2004-05 to FY 2005-06 can be attributed to one-time revenue sources budgeted and realized in FY 2004-05, including \$1.0 million in grant revenues for the Auburn School Park Preserve Project and \$500,000 in transportation- and transit-related grants. Removing these one-time revenue sources from the year-to-year comparison results in an overall revenue increase of approximately \$1.37 million from FY 2004-05 to FY 2005-06, primarily attributable to the growth in General Fund revenue sources which began in FY 2004-05 and the expected receipt of new grant revenues in FY 2005-06. Budgeted revenues by fund type are shown in Figure 1 below:

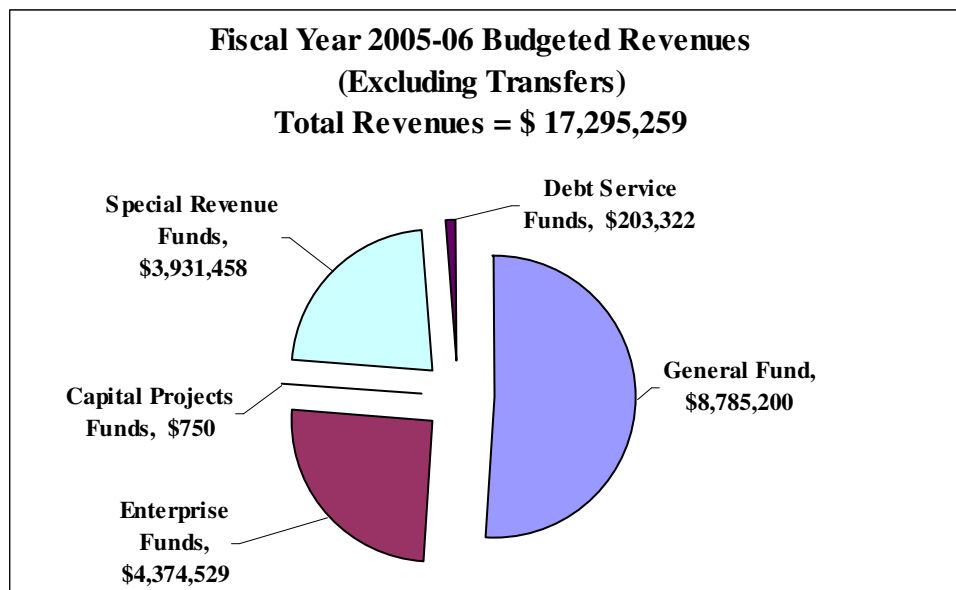


Figure 1

Expenditures

Anticipated expenditures (excluding interagency transfers) for FY 2005-06 are \$19.60 million, an increase of approximately \$280,000 from the \$19.32 budgeted for FY 2004-05. Although one-time expenditures incurred in FY 2004-05 for large projects such as the Auburn School Park Preserve Relocation and Park (\$2.85 million) will not continue to FY 2005-06, this budget recommends expenditures for new capital projects, including an aggressive Street Overlay Project (\$1.1 million), the Airport East End Hanger (\$850,000) and various Sewer-related projects (\$2.1 million). The overall increase in expected capital expenditures, in addition to programmed increases for payroll, employee benefit and materials and supplies costs account for the increase in anticipated expenditures. Budgeted expenditures by fund type are shown in Figure 2 below:

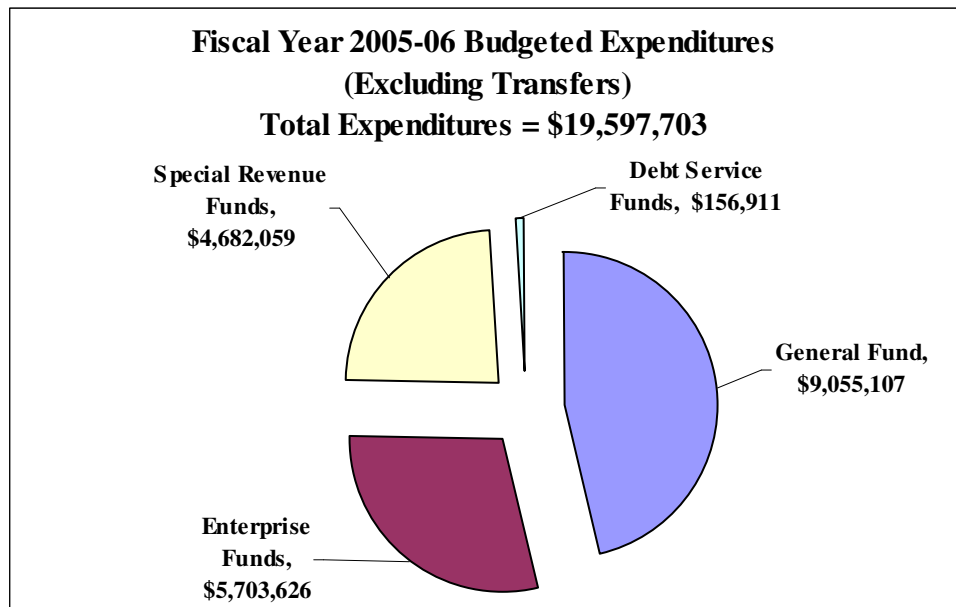


Figure 2

Taken as a whole, the above estimates indicate the City will be spending approximately \$2.30 million more than it will collect in revenue during the coming fiscal year, with the result that fund balances and reserves will be decreased by that amount in selected funds. The primary reasons for the excess of expenditures over revenues can be attributed to capital expenditures for transportation, Airport and sewer and wastewater treatment facility improvements.

This budget reviews Citywide operations as accounted for in their respective funds, and lays out respective financial plans for the 2005-06 fiscal year consistent with strategies and directives set forth by the City Council.

ECONOMIC AND DEVELOPMENT FORECAST

As part of the City's budget preparation process, certain assumptions have to be made about the prospects for the local economy and the wider economic climate of which Auburn is a part. Auburn is heavily affected by the national and state economies, in particular because it is located in a high-growth area where new and expanding companies prefer to locate their facilities. The health of the state economy is also an important factor because the City receives a large portion of its revenue either directly or as a pass-through from the state government, which in turn requires a strong economy to maintain its tax revenues.

Forecasting the state and local economies is a difficult undertaking. The City has a large number of different revenue sources to track, all of which are affected differently by underlying economic conditions. Forecasting is also complicated by sporadic rates of internal growth, which can occur at any time during a given fiscal year. For example, while certain revenues such as property taxes grow at a fairly predictable rate, revenues from building permits and development fees may vary dramatically from year to year, depending largely on the economy.

This budget was developed assuming that recent improvements in the both the city and county local economies will be sustained and that the state economy will continue to improve at a measured pace. This budget assumes continued economic growth yet is based on conservative revenue growth estimates.

BASIC ASSUMPTIONS IN THE AUBURN MODEL

The following assumptions have been used to prepare the FY 2005-06 Budget:

- Inflationary pressure, which affects most expenditures related to the ability to carry out the delivery of city services, will continue to rise at a 2-3% pace.
- The costs of capital construction will continue to rise at 2-3% over the next three years.
- The rate of earnings on City investments will average 3.5% in FY 2005-06, and improve as the economy regains its strength.
- Assessed property values, which directly impact the amount of property taxes collected, will continue to rise as new homes and developments are constructed, and properties are sold. From FY 2004-05 to FY 2005-06, 130 parcels were added to the Placer County, City of Auburn secured tax roll while the total value of the tax roll increased 8.9%.
- Employee-related costs will continue to rise, necessitated by an effort to hire and retain a productive and competitive workforce and overall increases in employee benefit costs.

GENERAL FUND REVENUES

The General Fund receives all unrestricted money, which pays for departmental spending on the day-to-day operating costs of traditional City services such as police, fire, planning, building, public works and administration. Major funding sources include property taxes, sales taxes, vehicle license fees, and development fees and permits. Most of the individual revenue sources are sensitive to changes in the economy, and most are not directly under the City's control. For example, revenue from property taxes and sales taxes are set by state law and cannot be adjusted at the local level. One result of this situation is that the City faces considerable uncertainty whenever the State budget is in deficit and the Legislature is under pressure to divert municipal funding to other agencies (i.e. schools) or the State itself.

General Fund revenues are expected to perform above those forecasted for FY 2004-05, primarily due to a boost in sales tax, property tax, and development-related revenues. FY 2004-05 General Fund revenues are expected to be \$9.00 million, 17.0% higher than the \$7.69 million originally budgeted, and are expected to increase an additional 2.8% to \$9.16 million in FY 2005-06. The composition of General Fund revenue sources can be found in Figure 3 below:

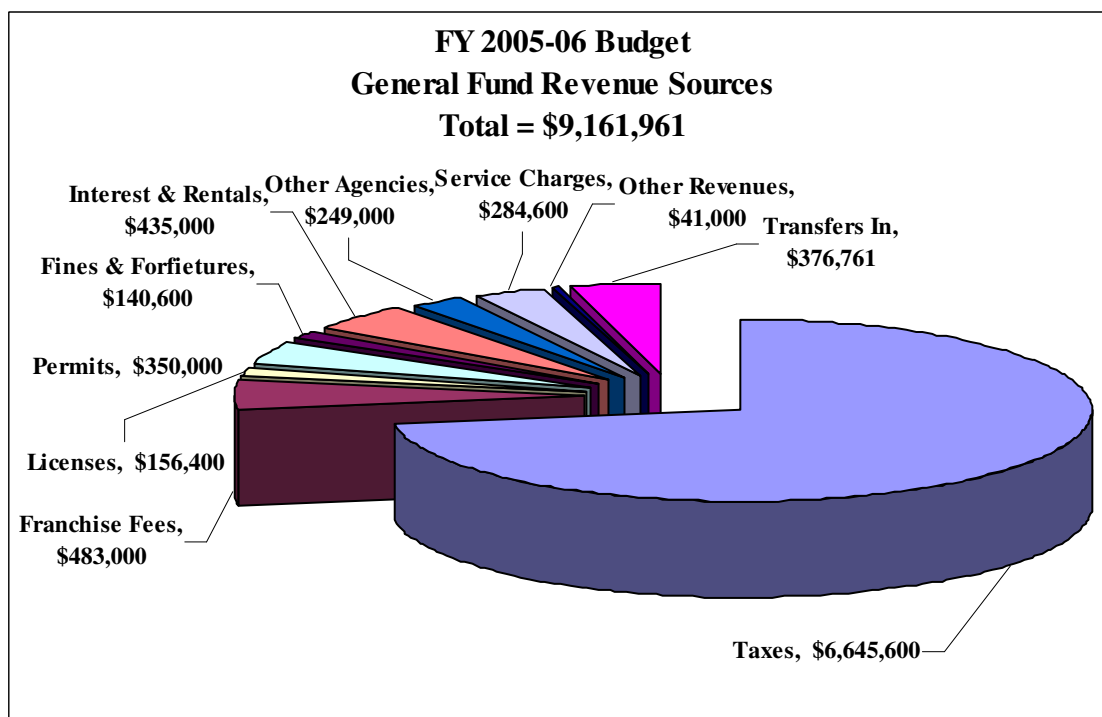


Figure 3

Within the taxes revenue category, sales tax (both the amount received from the directly from the State and the portion received via an Educational Relief Augmentation Fund (ERAF) shift via Property Taxes (due to the “Triple Flip” scenario) comprises the majority of General Fund revenues at \$3.66 million, or 39.9% of the total expected to be received. Property tax, the second highest revenue source at \$2.64 million, comprises 28.8% of total expected General Fund

revenues. Together, the Sales Tax and Property Tax account for 68.7% of all General Fund revenue sources.

PROPERTY TAXES

Homes, businesses, and other taxable real and personal property are subject to a property tax rate of 1% of the assessed value. Generally, the assessed value is based on the 1975 value of property with subsequent increases limited to 2% or the change in the Consumer Price Index (CPI), whichever is less. However, when real property ownership transfers, or when new property is constructed, it is reappraised at its current full market value.

The General Fund receives about 18% of the total property taxes levied on properties located within its pre-1983 borders, and 15% within areas annexed thereafter. FY 2005-06 property taxes are expected to be \$2.64 million (including \$675,000 of property tax received in lieu of the Vehicle License Fee), approximately 6.4% more than that expected for FY 2004-05. Attributable to this increase is the overall growth of property values in both the City of Auburn and Placer County and the addition of 130 secured properties during the last year.

SALES TAXES

The sales tax is the General Fund's largest single revenue source, project at \$3.66 million for FY 2005-06, comprising 39.9% of total revenues. The sales tax revenue received by the City is equal to 1% of all taxable sales within City limits, with an additional 0.25% of tax going to the State and Placer County's Transportation Development Act (TDA) Fund.

FY 2005-06 sales taxes collected are expected to be 6.4% higher than in the previous year, primarily due to new companies being added to the sales tax base and the overall general increase in taxable sales.

OTHER GENERAL FUND TAXES

In addition to property and sales taxes, the City receives revenue from the real property transfer tax and the transient occupancy tax. Together, these taxes are expected to generate 3.8% of 2005-06 General Fund revenues.

Real Property Transfer Tax

The transfer of real property is subject to a tax of \$1.10 per \$1,000 of market sales price. The City receives half of the tax and Placer County the other half. FY 2005-06 transfer tax revenues are expected to be \$125,000.

Transient Occupancy Tax

Occupants of motel/hotel rooms pay 8% of the total rent due as a transient occupancy tax for stays of 30 days or less. FY 2005-06 transient occupancy tax revenues are expected to be \$222,000.

FRANCHISES

Franchise payments are made by private utility companies for the right to do business in the City using public rights-of-way or a grant of franchise by the City. FY 2005-06 franchise payments are expected to be \$483,000, or 5.3% of total 2005-06 General Fund revenues.

Garbage

Auburn Placer Disposal pays 14% of gross income on residential and commercial garbage collections in the City of Auburn. Approximately 30% of the franchise fee is obligated for post-closure monitoring and remediation of the Auburn landfill site at the Municipal Airport. The remainder of the franchise fees are placed into the General Fund as a discretionary revenue source. FY 2005-06 garbage franchise revenues are expected to be \$285,800.

Cable Television

Charter Communications pays a 5% fee of gross receipts for installation of cable lines. FY 2005-06 cable television franchise revenues are expected to be \$81,600.

Gas & Electricity

PG&E pays 2% of gross receipts on utility income for use of public rights-of-way for gas pipes and electricity lines. FY 2005-06 gas and electricity franchise revenues are expected to be \$115,600.

LICENSES

The City administers two licensing programs – Business License and Dog License. Business licenses fees are levied annually based on gross receipts using a progressive fee structure. The City is expected to receive \$152,000 in business license revenue during FY 2005-06. Dog licenses are required of all City residents who own dogs. Dog license fees range from \$6 to \$12 annually, and are expected to generate \$4,400 during FY 2005-06.

Taken together, license fee programs are expected to generate \$156,400, or 1.7% of total FY 2005-06 General Fund revenues.

OTHER GOVERNMENT AGENCIES

Revenues from other government agencies include the Motor Vehicle License (MVL) Fee, certain grant revenues and a portion of sales tax specifically dedicated for public safety purposes. Taken as a whole, revenues from other government agencies comprise \$249,000, or 2.7% of total General Fund revenue expected in FY 2005-06.

Motor Vehicle License Fee

State residents pay an annual fee to the State for owning a motor vehicle. This fee is computed as a percentage of the depreciated value of the motor vehicle. FY 2005-06 revenues are expected to be \$50,000. It should be mentioned that the allocation of MVL Fee revenues was statutorily reduced by State budget action in FY 2004-05, resulting in a shift of lost VLF funding to be paid semi-annually with Property Tax as “additional property tax in lieu of VLF backfill offsets”.

Grant Revenues

The City expects to receive \$30,000 Cops-in-Schools grant revenue related to the Community Oriented Policing Service (COPS) grant from the U.S. Department of Justice. Federal funding for this grant will be completed in FY 2005-06.

Sales Tax – Proposition 172 Public Safety Augmentation Fund

The City is expected to receive \$169,000 in Proposition 172 Public Safety Sales Tax. These funds may be spent on eligible police and fire expenditures.

SERVICE CHARGES / PERMITS

Service charges and permit fees are reviewed annually and set, along with the budget, by resolution. This class of revenues is highly sensitive to the level of residential and commercial construction taking place in the community. Building activity remains strong with 130 new housing units being completed during the most recent fiscal year. Projections indicate the City will receive \$634,600 in service charges and permit fees during FY 2005-06, comprising 6.9% of the General Fund revenue sources.

Planning Fees

Planning fees help to defray expenditures incurred for processing a variety of applications including tentative subdivision maps, use permits, vacancies, and civic design permits, as well as assuring compliance with the City General Plan, Municipal Code, and applicable state laws.

Building Plan Checking

Private building plans for construction, in accordance with the Uniform Building Code, are reviewed subject to a plan checking fee computed at 65% of the cost of a building permit.

Building Permits

Building permits authorize construction and are computed based on a declining rate of building value based on standard building costs. Separate permits are required consistent with the electrical, plumbing, heating and fire codes.

Engineering and Inspection Fees

Engineering and inspection fees help to defray City costs of ensuring that engineering construction complies with applicable codes and City standards. These fees include those imposed on developers for administration of any assessment district financing for public improvement construction.

Other Service Charges

Other service charges include Weed Abatement Fees, Environmental Impact Report (EIR) Fees, Fingerprint Processing Fees, and Seismic Education Data Utility Fees, all of which are designed to recover costs associated with administration of these programs.

INTEREST INCOME AND RENTALS

The City employs a prudent cash management program to ensure that all available funds are invested to earn the maximum yield consistent with the maintenance of reasonable safeguards for safety and liquidity. Invested money is pooled, with each fund receiving interest income based on its share of average daily cash balances. A return of approximately 3.5% is forecasted for FY 2005-06, with the General Fund share of revenues expected to be \$135,000, or 1.4% of total revenue sources.

The City also receives rental and lease income for use of several City-owned buildings/rooms. Building rents and leases are expected to generate \$300,000 in FY 2005-06, representing 3.2% of total General Fund sources.

FINES AND FORFEITURES

Fines and forfeitures, which are revenues received for traffic, civil and other fines, in addition to parking tickets and related revenues, are estimated to be \$140,600 during FY 2005-06. This amount comprises 1.5% of all General Fund revenue sources.

OTHER REVENUES

Other revenues account for \$41,000, or 0.4% of total estimated General Fund revenue sources. Other revenues include collections for the sale of documents, sales of surplus property, and other “one-time” revenues.

TRANSFERS

The General Fund is reimbursed for General Fund expenditures made on behalf of other funds. The Airport, Sewer, Transit, Redevelopment, Office of Traffic Safety Grant, and State Law Enforcement Grant Funds all reimburse the General Fund for cost of staff support and/or transfers of grant-related revenues. Total transfers allocated for FY 2005-06 are \$376,761, or 4.1% of total budgeted revenues in the General Fund.

GENERAL FUND APPROPRIATIONS

General Fund appropriations are allocated to various departments and programs Citywide. Departmental appropriations are allocated for estimated costs in the following areas:

- Personal Services – Personnel-related costs for salary and employment benefits.
- Services and Supplies – Departmental / Divisional operational costs, including costs for materials, supplies, contractors, etc.
- Capital Outlay – General Fund outlay for office, remodel and vehicle expenditures.

Additionally, General Fund appropriations are established for interfund transfers-out and a contingency reserve. The composition of General Fund expenditure appropriations and funding uses can be found in Figure 4 below:

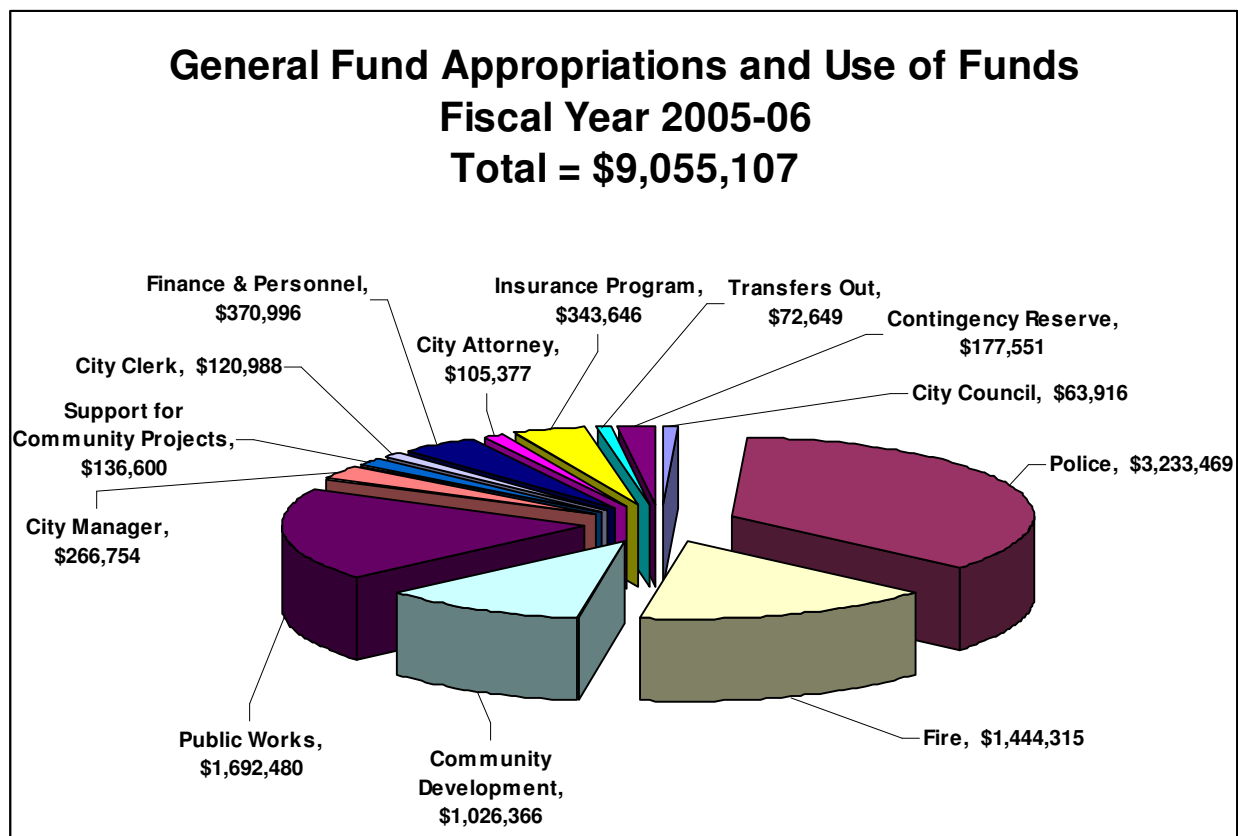


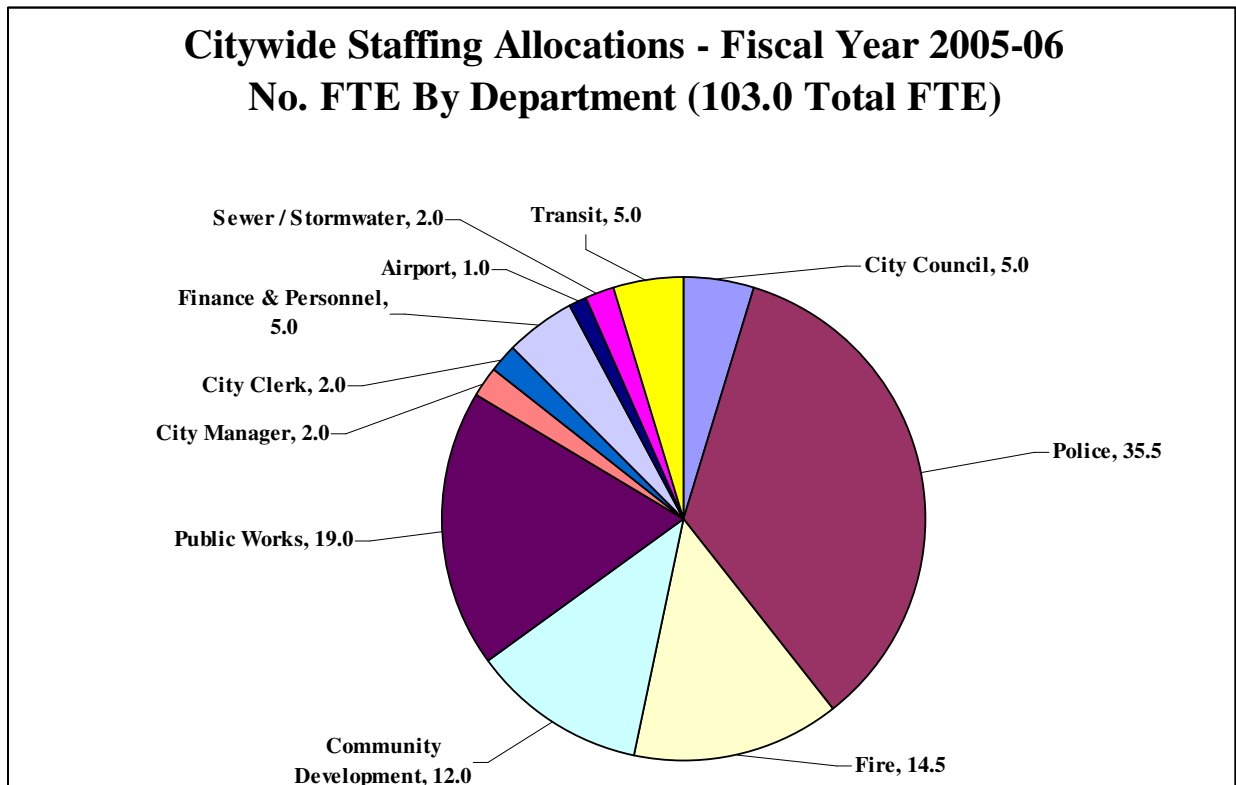
Figure 4

Appropriation / expenditure plans are provided for each department / program depicted in Figure 4 above in the pages that follow. In addition, a reconciliation of all interfund transfers affecting the General Fund and a table describing all General Fund capital projects are provided.

CITY OF AUBURN STAFFING

Figure 5 below shows staff allocations by department. The FY 2005-06 budget accounts for staffing of 103.0 Full Time Equivalent (FTE) positions Citywide. Citywide positions are funded as follows:

General Fund	95.0 FTE
Airport Fund	1.0 FTE
Sewer Fund	2.0 FTE
Transit Fund	5.0 FTE



The FY 2005-06 budget adds a net 5.0 FTE to the employment base by “unfreezing” and releasing for hiring 2.0 FTE, creating 4.0 FTE new positions, and deleting 1.0 FTE. In addition, 2.0 FTE are reclassified consistent with a model to create a Citywide Technology Division.

Significant Developments – Staffing Levels

Police Department

The FY 2005-06 Proposed Budget recommends the “unfreezing” of 1.0 FTE Police Lieutenant, 1.0 FTE Police Trainee; and further recommends adding 1.0 FTE Police Officer. Both the Police Lieutenant and Police Trainee positions were “frozen” as a result of budget actions taken in

previous fiscal years due to decreasing revenues. Filling of the Police Lieutenant position is recommended to provide additional managerial/supervisory oversight while filling of the Police Trainee position is necessary to allow a new hire to enter into the Police Academy. Addition of a Police Officer position is required as part of a grant received from the Office of Traffic Safety, which fully funds the position for the first year of the grant (“Avoid the Seven DUI Task Force”).

Fire Department

The FY 2005-06 Proposed Budget recommends adding 1.0 FTE Firefighter. Addition of this position, which was contained as part of a study completed in 2002, will aid in the reduction of overtime incurred while providing much-needed coverage to Fire Department workload activities.

City Manager’s Office

The FY 2005-06 Proposed Budget recommends the deletion of 1.0 FTE Administrative Assistant to add 1.0 FTE Assistant City Manager position. An Assistant City Manager is required to aid the City Manager with activities including, but not limited to, development of a strategic Redevelopment Plan, increased Economic Development outreach, and management of Citywide programs.

Community Development Department

The FY 2005-06 Proposed Budget recommends adding 1.0 FTE Information Systems Analyst to support the increased workload as it relates to the formation of an Information Technology Division. As the proposed model to create an Information Technology Division takes shape, an employee currently occupying an Engineering Technician position in the Public Works Department will be placed into the newly created Information Systems Analyst position, requiring a replacement for the Engineering Technician to provide uninterrupted support to the Public Works programs.

As previously mentioned, the FY 2005-06 Proposed Budget recommends the creation of a centralized Information Technology Division to support a Citywide Technology Master Plan currently being developed. To facilitate the creation of the division, it is recommended that the existing Information Technology Coordinator position be reclassified to a management class.

Significant Developments – Capital Projects

The FY 2005-06 Proposed Budget includes a \$212,000 General Fund Balance Reserve designated for expenditures associated with a \$1.1+ million Street Overlay Project. The \$212,000 is earmarked for the Street Overlay project consistent with Council direction pursuant to the early repayment of the Vehicle License Fee Loan made by Auburn to the State of California. This \$212,000 is available to the Street Overlay Project, and accompanies a \$500,000 appropriation from the Transportation Fund (Fund 26) and a \$400,000 appropriation from the Gas Tax Fund (Fund 21).

City of Auburn
Fiscal Year 2005-06 Operating Budget
General Fund Revenue and Expenditure Detail

	2002-03 Actuals	2003-04 Actuals	2004-05 Estimated	2005-06 Recommended
REVENUES				
Taxes	4,774,397	4,768,041	6,213,856	6,645,600
Franchises	434,205	466,771	473,507	483,000
Licenses & Permits	427,241	414,715	521,414	506,400
Fines & Forfeitures	112,573	237,535	140,664	140,600
Interest Income	194,947	58,832	125,000	135,000
Property Rents & Leases	317,227	293,459	325,000	300,000
Other Government Agencies	1,053,459	851,757	622,529	249,000
Service Charges	221,310	324,227	335,480	284,600
Other Revenues	18,237	43,064	41,232	41,000
Transfers-In	114,356	67,664	197,471	376,761
Total Revenues	7,667,952	7,526,065	8,996,153	9,161,961
EXPENDITURES				
City Council	67,943	64,721	65,675	63,916
Police	2,600,341	2,781,869	2,892,830	3,233,469
Fire	1,025,360	1,118,035	1,265,852	1,444,315
Community Development	272,103	338,725	337,036	387,122
Building Inspections	523,703	565,185	512,534	639,244
Public Works	1,354,259	1,314,134	1,611,086	1,692,480
City Manager	243,033	233,023	240,198	266,754
Support for Community Projects	128,263	100,113	45,161	136,600
Business Development Programs	70,906	19,150	-	-
City Clerk	110,106	102,052	109,988	120,988
Finance & Personnel	325,148	354,710	350,080	370,996
City Attorney	79,125	96,026	109,419	105,377
Insurance Program	331,901	412,098	352,882	343,646
Transfers-Out to FEP Fund	16,480	13,750	14,270	16,500
Transfers-Out to Debt Service	165,000	712,466	-	-
Transfers-Out to Airport	56,149	56,149	56,149	56,149
Transfers-Out to School Park Preserve	-	-	115,000	-
Appropriation for Contingencies	191,934	207,911	245,900	177,551
Total Expenditures	7,561,754	8,490,117	8,324,060	9,055,107
Excess / (Deficit) of Revenues over Expenditures	106,198	(964,052)	672,093	106,854
Add-back Contingency	191,934	207,911	245,900	177,551
One-time Revenues	-	-	-	-
One-time Transfers (DS & Park)	-	-	-	-
Annual Net Excess / (Deficit)	298,132	(756,141)	917,993	284,405
Beginning Unreserved Fund Balance	4,520,680	4,818,812	4,062,671	4,980,664
Cash Available Before Obligations	4,818,812	4,062,671	4,980,664	5,265,069
Less:				
School Park Preserve Project	300,000	115,000	-	-
Capital Replacement Obligation	1,800,000	-	-	-
Capital - Street Overlay Project	-	-	212,000	212,000
Economic Uncertainties	-	1,354,203	1,984,109	2,250,000
Prepaid Self-Insurance Equity	541,707	640,674	681,845	681,845
Payroll Liability Obligation	750,000	800,878	800,878	800,878
Amount Not Obligated at Year End	1,427,105	1,151,916	1,301,832	1,320,346

City of Auburn
Fiscal Year 2005-06 Operating Budget
General Fund Revenue Account Detail

Description	2002-03 Actuals	2003-04 Actuals	2004-05 Estimated	2005-06 Recommended	% of Total
Property Taxes	1,687,360	1,698,042	1,810,000	1,968,600	21.49%
Property Tax in Lieu of Vehicle License Fee	-	-	674,626	675,000	7.37%
Sales Taxes	2,797,849	2,776,035	2,689,524	2,980,000	32.53%
ERAF in Lieu of Sales Tax	-	-	686,335	675,000	7.37%
Transient Occupancy Taxes	198,602	204,739	215,371	222,000	2.42%
Real Property Transfer Tax	90,586	89,225	138,000	125,000	1.36%
TOTAL TAXES	4,774,397	4,768,041	6,213,856	6,645,600	72.53%
Franchise - Gas & Electric	104,150	114,060	113,308	115,600	1.26%
Franchise - Solid Waste	240,478	267,299	280,199	285,800	3.12%
Franchise - Cable TV	89,577	85,412	80,000	81,600	0.89%
TOTAL FRANCHISES	434,205	466,771	473,507	483,000	5.27%
Business Licenses	144,596	147,698	152,114	152,000	1.66%
Dog Licenses	5,857	6,323	4,400	4,400	0.05%
TOTAL LICENSES	150,453	154,021	156,514	156,400	1.71%
Other Permits	8,352	5,180	8,000	8,000	0.09%
Home Occupancy Permits	935	1,034	1,000	1,000	0.01%
Building Permits	267,474	254,352	355,000	340,100	3.71%
SMIP Fees	27	128	900	900	0.01%
TOTAL PERMITS	276,788	260,694	364,900	350,000	3.82%
Traffic Fines	66,497	182,738	72,464	72,400	0.79%
Civil Fines	7,668	15,345	27,300	27,300	0.30%
Other Fines	8,665	9,798	10,500	10,500	0.11%
Parking Tickets	23,822	23,147	24,000	24,000	0.26%
Parking Lot / Space Permits	5,921	6,507	6,400	6,400	0.07%
TOTAL FINES & FORFIETURES	112,573	237,535	140,664	140,600	1.53%
Building Rents and Leases	317,227	293,459	325,000	300,000	3.27%
Interest Earnings	194,947	58,832	125,000	135,000	1.47%
TOTAL INTEREST & RENTALS	512,174	352,291	450,000	435,000	4.75%
Motor Vehicle In-Lieu	740,739	557,774	325,000	50,000	0.55%
Public Safety - Proposition 172	130,184	121,132	164,066	169,000	1.84%
Law Enforcement & Fire Protection Grants	-	5,870	2,492	-	0.00%
Jail Booking Fee Reimbursement	100,971	100,971	100,971	-	0.00%
COPFAST & Cops-in-Schools Grants	78,565	66,010	30,000	30,000	0.33%
Gas Tax (2107.5)	3,000	-	-	-	0.00%
TOTAL FROM OTHER AGENCIES	1,053,459	851,757	622,529	249,000	2.72%
Engineering Costs Recovered	102,651	162,698	113,593	110,000	1.20%
Plan Check Fees	79,461	128,782	175,000	125,000	1.36%
Planning & Zoning Fees	35,466	30,016	42,936	43,000	0.47%
Weed Abatement Fees	1,218	-	-	3,000	0.03%
E.I.R. Fees	2,144	2,316	3,356	3,000	0.03%
Fingerprint Processing Fees	370	415	595	600	0.01%
TOTAL SERVICE CHARGES	221,310	324,227	335,480	284,600	3.11%
TOTAL OTHER REVENUES	18,237	43,064	41,232	41,000	0.45%
TOTAL TRANSFERS IN	114,356	67,664	197,471	376,761	4.11%

City of Auburn
Fiscal Year 2005-06 Operating Budget
General Fund

Departmental Expenditure Account Detail

	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2004-05
<u>City Council</u>			
Personal Services	\$ 46,041	45,141	45,816
Services and Supplies	17,590	20,534	18,100
Capital Outlay	-	-	-
Total:	\$ 63,631	65,675	63,916
<u>Public Safety</u>			
Police			
Personal Services	\$ 2,516,544	2,604,857	2,911,634
Services and Supplies	261,470	287,973	321,835
Capital Outlay	4,700	-	-
Total:	\$ 2,782,714	2,892,830	3,233,469
Fire			
Personal Services	\$ 1,033,292	1,066,217	1,222,565
Services and Supplies	182,044	178,135	195,500
Capital Outlay	25,875	21,500	26,250
Total:	\$ 1,241,211	1,265,852	1,444,315
<u>Community Development</u>			
Community Development Administration			
Personal Services	\$ 313,023	281,361	359,399
Services and Supplies	23,311	55,675	27,723
Capital Outlay	-	-	-
Total:	\$ 336,334	337,036	387,122
Building Inspections			
Personal Services	\$ 183,088	191,458	257,701
Services and Supplies	8,460	61,189	11,780
Capital Outlay	-	-	-
Total:	\$ 191,548	252,647	269,481
Public Services Counter			
Personal Services	\$ 231,885	232,226	297,013
Services and Supplies	11,000	6,147	17,250
Capital Outlay	15,000	21,514	55,500
Total:	\$ 257,885	259,887	369,763

City of Auburn
Fiscal Year 2005-06 Operating Budget
General Fund

Departmental Expenditure Account Detail

		REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2004-05
<u>Public Works</u>				
Public Works Administration & Engineering				
Personal Services	\$	219,519	272,351	277,971
Services and Supplies		34,575	43,279	46,700
Capital Outlay		-	-	-
Total:	\$	254,094	315,630	324,671
Building Maintenance				
Personal Services	\$	159,797	164,550	175,110
Services and Supplies		184,947	212,109	175,500
Capital Outlay		5,540	-	33,000
Total:	\$	350,284	376,659	383,610
Construction & Maintenance				
Personal Services	\$	658,701	622,799	678,782
Services and Supplies		36,350	56,532	50,900
Capital Outlay		-	-	-
Total:	\$	695,051	679,331	729,682
Yard & Shop				
Personal Services	\$	134,103	124,123	143,217
Services and Supplies		60,457	76,482	67,200
Capital Outlay		5,000	1,566	5,000
Total:	\$	199,560	202,171	215,417
Stormwater Management				
Personal Services	\$	-	-	-
Services and Supplies		37,700	37,295	39,100
Capital Outlay		-	-	-
Total:	\$	37,700	37,295	39,100
<u>Strategic Support</u>				
City Manager				
Personal Services	\$	212,743	218,198	251,354
Services and Supplies		13,675	22,000	15,400
Capital Outlay		-	-	-
Total:	\$	226,418	240,198	266,754

City of Auburn
Fiscal Year 2005-06 Operating Budget
General Fund

Departmental Expenditure Account Detail

	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2004-05
<u>Strategic Support, cont.</u>			
Support for Community Projects			
Personal Services	\$ -	-	-
Services and Supplies	79,695	45,161	136,600
Capital Outlay	-	-	-
Total:	\$ 79,695	45,161	136,600
Business Development Programs			
Personal Services	\$ -	-	-
Services and Supplies	4,875	-	-
Capital Outlay	-	-	-
Total:	\$ 4,875	-	-
City Clerk			
Personal Services	\$ 79,356	79,891	85,819
Services and Supplies	24,505	20,597	10,369
Capital Outlay	10,400	9,500	24,800
Total:	\$ 114,261	109,988	120,988
Finance & Personnel			
Personal Services	\$ 290,518	258,462	324,946
Services and Supplies	50,478	91,618	46,050
Capital Outlay	-	-	-
Total:	\$ 340,996	350,080	370,996
City Attorney			
Personal Services	\$ -	8,933	13,377
Services and Supplies	92,000	100,486	92,000
Capital Outlay	-	-	-
Total:	\$ 92,000	109,419	105,377
Insurance Program			
Personal Services	\$ -	-	-
Services and Supplies	338,265	352,882	343,646
Capital Outlay	-	-	-
Total:	\$ 338,265	352,882	343,646
Transfers Out	\$ 185,419	185,419	72,649
Appropriation for Contingencies	\$ 245,900	245,900	177,551
Total Appropriations - General Fund	\$ 8,037,841	\$ 8,324,060	\$ 9,055,107

City of Auburn
Fiscal Year 2005-06 Operating Budget
General Fund

Reconciliation of Transfers-In / Transfers-Out

Fund	Scheduled Transfers-In	Scheduled Transfers-Out
Fund 02 - Airport	\$ 21,231 (1)	56,149 (2)
Fund 11 - Sewer	66,479 (3)	
Fund 27 - Transit	24,547 (4)	
Fund 35 - Redevelopment Agency	91,014 (5)	
Fund 75 - Office of Traffic Safety Grant	73,490 (6)	
Fund 77 - State Law Enforcement Grant	100,000 (7)	
Fund 91 - Facilities & Equipment Plan		16,500 (8)
Total General Fund Transfers:	\$ 376,761	72,649

(1) - 5% of City Manager salary (\$8,022), 2.5% of Information Technology Coordinator salary (\$4,369)
2.5% of Building Maintenance budget - less capital (\$8,840)

(2) - Airport Settlement Agreement

(3) - 5% of City Manager budget (\$13,338), 5% of Finance budget (\$18,547), 2.5% of Information
Technology Coordinator salary (\$4,369), 50% of Geographic Information System Specialist

(4) - 5% of Finance budget (18,547), 5% of Worker's Compensation Costs (\$6,000)

(5) - 40% of City Manager salary (\$64,174), 20% of Community Development Director salary (\$26,840)

(6) - 10 months of Police Officer salary (\$65,490), supplies and materials costs (\$8,000)

(7) - State grant received

(8) - 10% of expected development impact fees

City of Auburn
Fiscal Year 2005-06 Operating Budget
General Fund

Reconciliation of Capital Projects Detail

<u>Fire Department</u>	<u>Project Cost</u>	<u>Total Cost</u>
Portable Radio Replacement	\$ 3,200	
SCBA Cylinders Replacement	5,500	
24" Extension Ladder Replacement	750	
Kenwood Mobile Radio Replacement	1,500	
5" LDH Hose Replacement	6,000	
Stihl TS-400 Replacement	750	
Stihl MS460	600	
SCBA Complete	3,000	
Pass Device	1,200	
Pagers & Accessories	2,750	
Station Computer	1,000	
Total:		\$ 26,250

Public Services Counter

Network Client Access Licenses	3,500	
Back-up Drive	2,500	
Laptops and Projector	7,000	
DocStar Replacement	5,000	
Additional AutoCAD License	2,000	
UPS Battery	3,000	
Additional Office Equipment - IT Staff	3,000	
12 Computers (10 Police / 2 Fire)	18,000	
Back-up Tapes	1,000	
Miscellaneous IT Tools / Hardware	7,500	
Internet Connection - City Hall	3,000	
Total:		55,500

Building Maintenance

Back Flow Preventer Device	5,000	
AFD Station #1 Door	15,000	
AFD Fencing	6,500	
AFD Roof Repairs	6,500	
		33,000

City of Auburn
Fiscal Year 2005-06 Operating Budget
General Fund

Reconciliation of Capital Projects Detail, cont.

<u>Public Works Yard & Shop</u>	<u>Project Cost</u>	<u>Total Cost</u>
Vehicle Engine Replacements	5,000	
Total:		5,000
<u>City Clerk</u>		
Document Archiving System - Software	11,000	
Document Archiving System - Hardware	13,800	
Total:		24,800
Total General Fund Capital Projects:		<u>\$ 144,550</u>

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: City Council

The five-member City Council serves as the policy making and legislative body for the City of Auburn. The Council governs the City in a manner that promotes sound fiscal responsibility and that is responsive to the current and future needs of City residents. To accomplish these objectives, the Council enacts Ordinances and Resolutions, establishes policy for administrative staff and approves and oversees the annual budget.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 45,221	46,041	45,141	45,816
Services and Supplies	19,700	17,590	20,534	18,100
Capital Outlay	-	-	-	-
<i>Total:</i>	<u><u>\$ 64,921</u></u>	<u><u>63,631</u></u>	<u><u>65,675</u></u>	<u><u>63,916</u></u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 64,921	63,631	65,675	63,916
<i>Total:</i>	<u><u>\$ 64,921</u></u>	<u><u>63,631</u></u>	<u><u>65,675</u></u>	<u><u>63,916</u></u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Councilmembers	5.0	5.0	5.0	
<i>Total:</i>	<u><u>5.0</u></u>	<u><u>5.0</u></u>	<u><u>5.0</u></u>	

POLICE DEPARTMENT

The Auburn Police Department is a full service department. The department is divided into two divisions; Operations and Services. Operations consist of Patrol, Investigations, Evidence, School Resource Officer Program, Traffic, and Code Enforcement. Services consist of Dispatch/Communications, Records, Parking Enforcement, Animal Control, and CRU our volunteer program.

The department's two School Resource Officers play an important role in the department's delivery of service to the community. Both positions were created from Federal COPS Fast Grants. The first grant funded the High School Program. The grant funded the program from 2001-2004. The second program, which serves the City's Elementary Schools, was funded in 2002 and runs through October 2005. Both programs have been highly successful and are fully supported by the school's administration and our community.

The department is currently administering one Officer of Traffic Safety Grant Program and is scheduled to receive funding for a second grant in October of this year. The first grant of \$242,458.00 was awarded on October 1, 2004 and will expire September 30, 2006. This grant was issued to fund a program designed to reduce vehicle collisions caused by teenage drivers ages 15-19 through increased enforcement and educational programs. The department hired a second traffic officer to double enforcement allowing the department to increase its number of DUI/Driver's License (DL) check points, saturated patrol operations, and Seat Belt Enforcement programs. The grants also funds two unique educational programs to be offered at local high schools; "High School Seat Belt Challenge" and "Real DUI Trial" programs. These programs are designed to increase awareness of the dangers of drinking and driving, the consequences of such actions and the need to wear seat belts.

The second OTS Grant of \$559,806.00 is scheduled to commence October 1, 2005. The County has over the past decade had three previous "Beware of the 7" holiday campaigns to combat impaired drivers. This new county wide program, "Avoid the 7" will be administered by the Auburn Police Department. This program will increase DUI Checkpoints, Saturated Patrols and Public Relation events. The grant funds an additional traffic officer to work DUIs and assist in the programs administration, pays for overtime, and equipment; a mobile command vehicle, solar signboard, radio and computer equipment, promotional and educational items.

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Police

The Police Department uses Community Oriented Policing Concepts whereby citizen input is sought and problem solving is blended with enforcement actions and crime solving. The department provides 24/7 law enforcement services. Included with these services are administrative support services such as training, 911 dispatch, animal control and parking enforcement. Beat patrol officers are generalists and are expected to handle a variety of police functions. Additionally, there are officers specifically assigned to traffic enforcement, K-9 patrol, and crime prevention. The Investigation Division is staffed by detectives who follow-up on felonies such as murder, rape, robbery, child abuse, burglary, and narcotics. One detective is also assigned as the liaison officer with Placer High School and additionally operates the D.A.R.E. program.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 2,519,655	2,516,544	2,604,857	2,911,634
Services and Supplies	281,118	261,470	287,973	321,835
Capital Outlay	23,198	4,700	-	-
<i>Total:</i>	<u>\$ 2,823,971</u>	<u>2,782,714</u>	<u>2,892,830</u>	<u>3,233,469</u>

Funding Sources				
General Fund				
Discretionary Revenues	\$ 2,782,305	2,722,749	2,832,865	3,029,979
Grant Funding	\$ 41,666	41,666	41,666	30,000
Transfers-in from Other Funds	-	18,299	18,299	173,490
<i>Total:</i>	<u>\$ 2,782,305</u>	<u>2,782,714</u>	<u>2,892,830</u>	<u>3,233,469</u>

Personal Services Allocation			
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06
Chief	1.0	1.0	1.0
Captain	1.0	1.0	1.0
Lieutenant	1.0	0.0	1.0
Sergeant	4.0	4.0	4.0
Detective	3.0	3.0	3.0
Officer	14.0	14.0	15.0
Police Trainee	1.0	0.0	1.0
Dispatcher	6.6	6.6	6.6
Parking Enforcement Officer	1.0	1.0	1.0
Community Services Officer	1.0	1.0	1.0
Administrative Assistant	0.9	0.9	0.9
<i>Total:</i>	<u>34.5</u>	<u>32.5</u>	<u>35.5</u>

FIRE DEPARTMENT

The Auburn Fire Department strives to continue to provide a high level of service to the community and citizens of Auburn. In this 154th year of service, the Fire Department takes on challenges and opportunities to meet the needs of the community served. The last several years has seen a transition from a primary “volunteer” fire department to a combination department utilizing full-time staffing to provide services. This transition continues today in an effort to achieve efficiency and cost effectiveness.

Although emergency response is the focus of the fire department, other calls for service are on the rise. In addition to fire, medical aids, vehicle accidents, hazardous materials incidents and rescues, the fire department responds to such calls for public assistance including lock-outs of home and vehicles, assistance with water and or other utility malfunctions, animal situations, lost or missing persons, and assistance in general safety practices. Annual call volume for the fire department has indicated a steady increase of approximately 8% to 12% over the last four years. Average annual number of calls for service is about 1,500. The most significant impact the fire department encounters for emergency incidents are multiple incidents occurring at the same time. Augmented staffing utilizing volunteer and call-back personnel, along with neighboring agencies, are needed at times to meet the demand for service.

The Auburn fire department utilizes the assistance of neighboring agencies for such responses as fires and major incidents. This automatic response plan captures the closest response of available resources to an incident. Auburn fire was one of the first agencies in Placer County to fully embrace this concept which has now spread throughout the fire service community. Contractual agreements with California Department of Forestry & Fire Protection are in place to assist in enhancing the protection against wildfire of which is of major threat to our community.

In addition to emergency response the fire department is actively engaged in a number of other functions that serve the citizens of the community. It is estimated that approximately 75% of the administrative staff time is spent on special programs that promote the safety and well-being of the community. These include: emergency preparation and training of City programs and employees, pre-fire-safe planning for new development in the community, vegetation management programs in the interface areas, fire-safe education in our schools, participation in the many community events, “Buckle-Up-Baby” car seat program, fire safety training for community organizations and businesses, multi-agency exercises with other public safety agencies, and assisting other City departments such as Geographic Information Systems (GIS) of data gathering.

The fire department has several major projects to implement in the coming fiscal year. A new type 1 fire engine will arrive in the fall to replace one of the 18-year old first out engines. This has been a department-wide project guided by the department Equipment Committee. A “Fire Safety House” will arrive this year to be used in public education of school aged children by both police and fire. Funding for this project was entirely through grants from FEMA, The United Auburn Indian Community, and SAM’s Club.

FIRE DEPARTMENT, cont.

A grant to continue the American River Canyon Shaded Fuel Break has been obtained to assist property owners in reducing fuel loads in these specific areas. A number of smaller grants for minor fire equipment were obtained from the Bureau of Land Management that assists the fire department. Grant funding is also received to conduct training of personnel and multi-agency events. Currently a grant application has been submitted to FEMA for replacement of a Scene Support fire vehicle and a joint purchase of a ladder truck to replace the 1976 Crown ladder truck in service at the Maidu station. Notifications of status of these applications are to occur this year.

The fire department continues to transition, grow, and develop, in an effort to provide the most efficient service to the community as possible. As demands for service increase and challenges face the organization, the fire department has developed a “can-do” approach to providing services. The statement developed by the organization is what keeps the organization focused on the mission:

The Auburn Fire Department, with dedication and tradition for over 150 years, continues to strive professionally and efficiently to respond to emergencies and calls of need, to provide public education, promote prevention, and protect the lives and property of all those we serve with pride and honor.

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Fire

The Fire Department provides the supervision and coordination necessary to maintain efficient and effective fire protection. The department provides necessary personnel and equipment for assistance in emergency situations to limit the loss of life and property through modern fire fighting and rescue techniques. The department provides services to prevent fires through inspection of commercial, industrial and residential buildings and enforcement of applicable codes, training programs for all Fire Department personnel in the areas of fire suppression, rescues and a wide variety of techniques and applications. The department provides for maintenance of fire stations, vehicles, equipment, facilities, fire protection systems and fire fighting water supply facilities.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 921,284	1,033,292	1,066,217	1,222,565
Services and Supplies	198,466	182,044	178,135	195,500
Capital Outlay	24,565	25,875	21,500	26,250
<i>Total:</i>	<u>\$ 1,144,315</u>	<u>1,241,211</u>	<u>1,265,852</u>	<u>1,444,315</u>
Funding Sources				
General Fund				
Discretionary Funding	1,144,315	1,241,211	1,265,852	1,444,315
<i>Total:</i>	<u>\$ 1,144,315</u>	<u>1,241,211</u>	<u>1,265,852</u>	<u>1,444,315</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Chief	1.0	1.0	1.0	
Battalion Chief	3.0	3.0	3.0	
Captain	3.0	3.0	3.0	
Firefighter / Engineer	6.0	6.0	7.0	
Relief Firefighter	0.5	0.5	0.5	
<i>Total:</i>	<u>13.5</u>	<u>13.5</u>	<u>14.5</u>	

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department is responsible for the overall activities of Planning, Building, Public Service Counter & Support, and Information Technology Divisions. The Department also assists the Executive Director with the Auburn Urban Development Agency programs, facilitates affordable housing and is responsible for the City's Community Development Block Grant revolving loan fund program. The Department participates in a number of regional programs and committees engaged in regional land use, transportation and resource issues.

Planning

The Planning Division provides technical assistance and professional guidance to the City Council, Planning Commission, Historic Design Review Commission and the public regarding policies and plans that guide the physical development of the City. The Division is responsible for updating and maintaining the City's General Plan, Specific Plans, Zoning Ordinance and development related ordinances. It is also responsible for processing various zoning, subdivision, annexation, design, sign and tree permit applications through required City review and public hearings. A variety of code enforcement issues (abandoned vehicles, property maintenance, signs, business licenses) are coordinated by the Division.

Building

The Building Division checks building plans for code compliance and performs field inspections to ensure conformity with City and State codes and regulations. The Division is also involved in building related code enforcement.

Public Service Counter & Support

The Public Service Counter & Support Division provides a centralized location within City Hall for the public to conduct business with the public works, planning and building functions of the City. The Division also provides clerical and administrative assistance for the Public Works and Community Development Departments.

Information Technology

The Information Technology Division is responsible for the City's computer operations, network systems, telecommunications and Geographic Information System. The Division provides centralized technology and support to all City Departments in a cost effective and efficient manner. Information Technology supports over 100 employees citywide spread over 5 satellite offices (police, corporation yard, airport, fire station, wastewater treatment plant) throughout the City.

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Community Development

The Community Development Department oversees environmental review and implementation of the City's planning policies as identified in the General Plan and other documents. The Community Development Department administers the City's zoning, subdivision and environmental ordinances, resource protection, design review or processing of ministerial and discretionary permits, and CDBG programs. The department currently manages the City Hall technology program and the Public Services Counter and Support. The department staffs the Planning Commission, Historic Design and Review Committee, Historic Preservation Task Force, and Annexation Committee. Finally, the department assists the City Manager with administration of the City's Economic Development Program.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 287,032	313,023	281,361	359,399
Services and Supplies	51,693	23,311	55,675	27,723
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 338,725</u>	<u>336,334</u>	<u>337,036</u>	<u>387,122</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 177,579	185,492	88,904	186,282
Planning and Zoning Fees	161,146	124,002	221,292	174,000
Transfers-in from Other Funds	-	26,840	26,840	26,840
<i>Total:</i>	<u>\$ 338,725</u>	<u>336,334</u>	<u>337,036</u>	<u>387,122</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Code Enforcement Officer	1.0	1.0	1.0	
Associate Planner	1.0	1.0	1.0	
Senior Planner	1.0	1.0	1.0	
Community Development Director	1.0	1.0	1.0	
<i>Total:</i>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Building Inspections

The Building Department reviews all building plans and processes building permits. The Building Department provides field review of all construction work to ensure that it conforms to building codes and approved plans. Inspections are made of structural elements, plumbing, mechanical and electrical systems, energy conservation features, handicapped accessibility, and special requirements and conditions imposed by the Planning Commission or City Council.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 212,503	183,088	191,458	257,701
Services and Supplies	21,721	8,460	61,189	11,780
Capital Outlay	-	-	-	-
<i>Total:</i>	<u><u>\$ 234,224</u></u>	<u><u>191,548</u></u>	<u><u>252,647</u></u>	<u><u>269,481</u></u>
Funding Sources				
General Fund				
Building Permit Fees	<u>\$ 234,224</u>	<u>191,548</u>	<u>252,647</u>	<u>269,481</u>
<i>Total:</i>	<u><u>\$ 234,224</u></u>	<u><u>191,548</u></u>	<u><u>252,647</u></u>	<u><u>269,481</u></u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Building Official	1.0	1.0	1.0	
Building Inspector	1.0	1.0	1.0	
Sr. Building Inspector	0.0	1.0	1.0	
<i>Total:</i>	<u><u>2.0</u></u>	<u><u>3.0</u></u>	<u><u>3.0</u></u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Public Services Counter

The Public Services Counter and Support Department provides clerical assistance for the Building, Public Works and Community Development Departments; and assists the public in all matters pertaining to the aforementioned departments. This department also manages the City's technology program and all related infrastructure.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 221,717	231,885	232,226	297,013
Services and Supplies	11,532	11,000	6,147	17,250
Capital Outlay	19,326	15,000	21,514	55,500
<i>Total:</i>	<u><u>\$ 233,249</u></u>	<u><u>257,885</u></u>	<u><u>259,887</u></u>	<u><u>369,763</u></u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 233,249	235,937	237,939	361,025
Transfers-in from other funds	-	21,948	21,948	8,738
<i>Total:</i>	<u><u>\$ 233,249</u></u>	<u><u>257,885</u></u>	<u><u>259,887</u></u>	<u><u>369,763</u></u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Administrative Assistant	2.0	2.0	2.0	
Office Assistant	1.0	1.0	1.0	
Information Systems Analyst	0.0	0.0	1.0	
Information Systems Coordinator	1.0	1.0	1.0	
<i>Total:</i>	<u><u>4.0</u></u>	<u><u>4.0</u></u>	<u><u>5.0</u></u>	

PUBLIC WORKS DEPARTMENT

Sewer

The City's wastewater facilities are composed of sewer gravity mains and manholes, pump stations, forcemains, and the treatment facilities. The City has been implementing the 1996 Wastewater Collection System Rehabilitation Project Report recommendation by replacing its old sewer collection system. The failing pipes allow raw sewage to flow out of the pipes and into the ground during the summer, and then allow rain and ground water to flow into the pipes during the rainy season.

Storm Water Drainage

The City under the NPDES (Non-Pollutant Discharge Elimination System) Permit controls water pollution by regulating point sources that discharge pollutants into waters in the Auburn area. Point sources are discrete conveyances such as pipes or man-made ditches. Since its introduction in 1972, the NPDES permit program is responsible for significant improvements to our Nation's water quality.

Staff works with local school children promoting storm water pollution awareness with Creek Clean Up days and educational presentations about prevention in the surrounding environment.

Streets

Project highlights include Street overlays, additional parking facilities at the Auburn Multi-Modal Station, signal lights and improvements at High/Oakwood/Agard, intersection. Currently in design and scheduled for construction in 2006-07 is the Borland Avenue/Hwy 49 intersection and drainage improvement project. This project has been funded primarily from the State of California under a grant program. Most of the other projects are ongoing and continuous, such as annual crack sealing projects and overlays.

Streets to be paved in this years overlay project are still pending but will amount to approximately \$1.1 Million. Funding will be provided from Local Transportation Funds, Gas Tax Funds and Vehicle License Fee Gap Loan Early Repayment funds.

General Community Improvements

Public Works staff are working in coordination with the Army Corp of Engineers for the construction of the Auburn School Park Preserve project. This project restores and preserves the open area behind City Hall to a native oak woodland with the restoration of the Cooper Amphitheater. The project is funded from a number of sources including City, Private, Local organizations and various State grant Funds. This project enhances flood protection for the Old Town Area which has been one of those areas prone to flooding in the past.

PUBLIC WORKS DEPARTMENT, cont.

Transit

The Public Works Department operates Auburn Transit, a deviated fixed route transit service, serving the Auburn Community. Current routes operate Monday through Saturday, covering the City limits of Auburn and also outlying areas in the County bordering the City limits and the I-80 corridor.

Buses connect with Placer County Transit, Dial-A-Ride Services, Gold Country Stage and Amtrak Trains/Buses at the Transit transfer station located at the corner of Blocker Drive and Nevada Street. This is the transportation hub for the Auburn area where buses converge hourly and free transfers can be made to other services transporting passengers to Roseville, Colfax, Lincoln and Sacramento.

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Public Works (Administration and Engineering)

The Administration and Engineering Division of the Public Works Department provides the administrative services and management guidance necessary for the six operating divisions in the department. Responsibilities include providing for the overall departmental direction and planning such as establishing policies and procedures and providing fiscal and budgetary support and analysis. The Engineering portion of the division technical and design support to other departments as well as design and construction management services to Public Works department projects.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 160,436	219,519	272,351	277,971
Services and Supplies	49,443	34,575	43,279	46,700
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 209,879</u>	<u>254,094</u>	<u>315,630</u>	<u>324,671</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 209,879	254,094	315,630	294,446
Transfers-in from other funds	-	-	-	30,225
<i>Total:</i>	<u>\$ 209,879</u>	<u>254,094</u>	<u>315,630</u>	<u>324,671</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Public Works Director	1.0	1.0	1.0	
Engineering Division Manager	1.0	1.0	1.0	
Engineering Technician	1.0	1.0	1.0	
Construction Inspector	1.0	1.0	1.0	
<i>Total:</i>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Building Maintenance

The Building and Grounds Division is responsible for the maintenance of all City-owned buildings and adjacent grounds areas. Included are the City Hall, Public Safety Building, Fire Stations and the Corporation Yard. This division also provides part-time maintenance support to the City's Airport.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 144,289	159,797	164,550	175,110
Services and Supplies	192,547	184,947	212,109	175,500
Capital Outlay	-	5,540	-	33,000
<i>Total:</i>	<u>\$ 336,836</u>	<u>350,284</u>	<u>376,659</u>	<u>383,610</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 336,836	343,574	315,106	374,770
Transfers-in from other funds	-	6,710	6,710	8,840
<i>Total:</i>	<u>\$ 336,836</u>	<u>350,284</u>	<u>321,816</u>	<u>383,610</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Custodian	1.0	1.0	1.0	
Facilities Maintenance Worker	1.0	1.0	1.0	
Lead Custodian	1.0	1.0	1.0	
<i>Total:</i>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Public Works (Construction and Maintenance)

The Construction and Maintenance Division of the Public Works Department provides support for all activities associated with storm and sewer line repair, street work, striping, and general maintenance of the City's infrastructure.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 585,226	658,701	622,799	678,782
Services and Supplies	43,625	36,350	56,532	50,900
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 628,851</u>	<u>695,051</u>	<u>679,331</u>	<u>729,682</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 628,851	695,051	679,331	729,682
<i>Total:</i>	<u>\$ 628,851</u>	<u>695,051</u>	<u>679,331</u>	<u>729,682</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Maintenance Worker II	6.0	6.0	6.0	
Traffic Maintenance Worker	1.0	1.0	1.0	
Equipment Operator	2.0	2.0	2.0	
Superintendent	1.0	1.0	1.0	
<i>Total:</i>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Public Works (Yard and Shop)

The Shop Division is responsible for the maintenance and operation of all City vehicles, including fire engines, police cars, backhoes, dump trucks, buses and miscellaneous equipment.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 138,648	134,103	124,123	143,217
Services and Supplies	62,336	60,457	76,482	67,200
Capital Outlay	5,000	5,000	1,566	5,000
<i>Total:</i>	<u>\$ 205,984</u>	<u>199,560</u>	<u>202,171</u>	<u>215,417</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 205,984	199,560	202,171	215,417
<i>Total:</i>	<u>\$ 205,984</u>	<u>199,560</u>	<u>202,171</u>	<u>215,417</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Mechanic	1.0	1.0	1.0	
Lead Mechanic	1.0	1.0	1.0	
<i>Total:</i>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Public Works (Stormwater Management)

The City is regulated under the National Pollutant and Discharge Elimination System (NPDES) program, which is designed to comply with the requirements of the Clean Water Act to protect streams, rivers and beaches from polluted storm water runoff. The regulation requires communities to reduce the discharge of pollutants to the "maximum extent practicable". This program requires the preparation of a "control measures plan", the monitoring of storm water pollutants, and reporting to the Regional Water Quality Control Board.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
<u>Appropriations Summary</u>				
Personal Services	\$ -	-	-	-
Services and Supplies	22,361	37,700	37,295	39,100
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 22,361</u>	<u>37,700</u>	<u>37,295</u>	<u>39,100</u>
<u>Funding Sources</u>				
General Fund				
Discretionary Revenues	\$ 205,984	37,700	37,295	39,100
<i>Total:</i>	<u>\$ 205,984</u>	<u>37,700</u>	<u>37,295</u>	<u>39,100</u>
<u>Personal Services Allocation</u>				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
	0.0	0.0	0.0	
<i>Total:</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	

CITYWIDE STRATEGIC SUPPORT

The following departments and offices provide support to all Citywide departments, assisting with the development, management, and safeguarding of the City's fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects.

City Managers Office

Responsible for the analysis, development and recommendation of Public Policy. Leads and advances the organization while managing the delivery of Citywide services.

Support for Community Projects

Budgetary unit used to account for discretionary appropriations of General Fund resources to support community projects, events and activities.

City Clerk

Supports the facilitation of the City's legislative process.

Finance and Personnel

Responsible for the safeguarding of the City's fiscal and human resources.

City Attorney

Prepares legal documents and advises the City Council and staff on legal matters while defending the City in litigation.

Insurance Programs

Affords protection to the City for areas including worker's compensation, general liability, commercial property, vehicles and unemployment.

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: City Manager

The City Manager administers and executes City Council Policy, develops and recommends alternatives for providing City services and addressing community needs, provides direction and control to the City's departments and major offices, and provides information on City Government to the City's residents. The City Manager is responsible to the City Council for the development of an annual budget and for the execution of the financial program approved by the Council. The City Manager also serves as the Executive Director of the City's Redevelopment Agency (AUDA).

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 206,543	212,743	218,198	251,354
Services and Supplies	29,545	13,675	22,000	15,400
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 236,088</u>	<u>226,418</u>	<u>240,198</u>	<u>266,754</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 225,207	144,104	157,884	181,220
Transfers-in from Other Funds	10,881	82,314	82,314	85,534
<i>Total:</i>	<u>\$ 236,088</u>	<u>226,418</u>	<u>240,198</u>	<u>266,754</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
City Manager	1.0	1.0	1.0	
Assistant City Manager	0.0	0.0	1.0	
Administrative Assistant	1.0	1.0	0.0	
<i>Total:</i>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Support for Community Projects

This budget unit is used to account for discretionary appropriations of General Fund resources to support community projects, events and activities. The primary components of this budget unit revolve around activities that promote economic development within the City. Included for Fiscal Year 2005-06 are appropriations for library and community television services, arts and economic development commissions, and the Endurance Capital Committee.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ -	-	-	-
Services and Supplies	100,114	79,695	45,161	136,600
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 100,114</u>	<u>79,695</u>	<u>45,161</u>	<u>136,600</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 100,114	79,695	45,161	136,600
<i>Total:</i>	<u>\$ 100,114</u>	<u>79,695</u>	<u>45,161</u>	<u>136,600</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
<i>Total:</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Business Development Programs

All functions formerly administered by the Business Development Coordinator were assumed by the City Manager's Office during fiscal year 2004-05. Current and future budgets for the Business Development Program will be reconciled in the City Manager's and Support for Community Projects budgets.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 2,103	-	-	-
Services and Supplies	16,986	4,875	-	-
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 19,089</u>	<u>4,875</u>	<u>-</u>	<u>-</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 19,089	4,875	-	-
<i>Total:</i>	<u>\$ 19,089</u>	<u>4,875</u>	<u>-</u>	<u>-</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
<i>Total:</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: City Clerk

The City Clerk prepares and distributes City Council and Redevelopment Agency agendas and minutes, maintains City Council and Redevelopment Agency records and documents, provides public information and research services, processes appointments and maintains records of Council appointed boards and commissions, maintains statements of economic interest and documents designated for employees and officials, maintains and updates the municipal code, accepts legal documents on behalf of the City, administers and files oaths of office, prepares, posts and publishes legal notices, maintains custody of City Council records and official seal, and records and maintains minutes of the City Council.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
<u>Appropriations Summary</u>				
Personal Services	\$ 80,308	79,356	79,891	85,819
Services and Supplies	21,744	24,505	20,597	10,369
Capital Outlay	-	10,400	9,500	24,800
<i>Total:</i>	<u>\$ 102,052</u>	<u>114,261</u>	<u>109,988</u>	<u>120,988</u>
<u>Funding Sources</u>				
General Fund				
Discretionary Revenues	102,052	114,261	109,988	120,988
<i>Total:</i>	<u>\$ 102,052</u>	<u>114,261</u>	<u>109,988</u>	<u>120,988</u>
<u>Personal Services Allocation</u>				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Assitant City Clerk	1.0	1.0	1.0	
City Clerk	1.0	1.0	1.0	
<i>Total:</i>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Finance and Personnel

The Finance Department performs the following activities: coordination of purchasing, customer billing, accounts payable, accounts receivable, general ledger accounting, financial reporting, payroll, budget and cost accounting, revenue and licensing, mail services, and maintenance of property inventory.

The Personnel Division has the responsibility for general administration of the City's personnel policies, rules, and practices in the areas of classifications, employee benefit programs, worker's compensation claims, employee contract agreements, and preparation of documents related to payroll changes. The division also maintains all personnel records.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ 291,578	290,518	258,462	324,946
Services and Supplies	63,132	50,478	91,618	46,050
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 354,710</u>	<u>340,996</u>	<u>350,080</u>	<u>370,996</u>

Funding Sources				
General Fund				
Discretionary Revenues	\$ 322,774	306,022	315,106	333,872
Transfers-in from other funds	31,936	34,974	34,974	37,094
<i>Total:</i>	<u>\$ 354,710</u>	<u>340,996</u>	<u>350,080</u>	<u>370,966</u>

Personal Services Allocation			
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06
Finance Director	1.0	1.0	1.0
Treasurer	1.0	1.0	1.0
Sr. Accounting Technician	2.0	2.0	2.0
Accounting Technician	1.0	0.75	1.0
<i>Total:</i>	<u>5.0</u>	<u>4.75</u>	<u>5.0</u>

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: City Attorney

The City Attorney prepares contracts, agreements, leases, and other legal documents, ordinances, and resolutions.
The City Attorney advises the City Council and staff on legal matters, represents and defends the City in litigation and supervises outside counsel activities in special areas.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
<u>Appropriations Summary</u>				
Personal Services	\$ -	-	8,933	13,377
Services and Supplies	96,026	92,000	100,486	92,000
Capital Outlay	-	-	-	-
<i>Total:</i>	<u><u>\$ 96,026</u></u>	<u><u>92,000</u></u>	<u><u>109,419</u></u>	<u><u>105,377</u></u>
<u>Funding Sources</u>				
General Fund				
Discretionary Revenues	<u>\$ 96,026</u>	<u>92,000</u>	<u>109,419</u>	<u>105,377</u>
<i>Total:</i>	<u><u>\$ 96,026</u></u>	<u><u>92,000</u></u>	<u><u>109,419</u></u>	<u><u>105,377</u></u>
<u>Personal Services Allocation</u>				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
	0.0	0.0	0.0	
<i>Total:</i>	<u><u>0.0</u></u>	<u><u>0.0</u></u>	<u><u>0.0</u></u>	

City of Auburn
Fiscal Year 2005-06 Operating Budget

Department: Insurance Programs

Insurance programs afford protection to the City for areas including worker's compensation, general liability, commercial property, vehicles and unemployment. Contingencies for litigation services are also budgeted in the Insurance Program.

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06
Appropriations Summary				
Personal Services	\$ -	-	-	-
Services and Supplies	412,090	338,265	352,882	343,646
Capital Outlay	-	-	-	-
<i>Total:</i>	<u>\$ 412,090</u>	<u>338,265</u>	<u>352,882</u>	<u>343,646</u>
Funding Sources				
General Fund				
Discretionary Revenues	\$ 406,315	331,879	346,496	337,646
Transfers-in from Other Funds	5,775	6,386	6,386	6,000
<i>Total:</i>	<u>\$ 412,090</u>	<u>338,265</u>	<u>352,882</u>	<u>343,646</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
	0.0	0.0	0.0	
<i>Total:</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	

ENTERPRISE FUNDS

Airport Enterprise Fund

The Auburn Municipal Airport is a general aviation airport serving recreational, commuter, limited air cargo, and public safety needs.

The focus for the Airport in FY 2005-06 is completion of the update to the Airport Master Plan, construction of connector taxiways and the access road to the East Hangar area and design, engineering and initial construction of infrastructure to service the Air Park and East Hangar projects. The City has obtained Federal Aviation Administration (FAA) grants to fund a majority of these project costs.

Airport revenue from operations is projected to remain at the same level as FY 2004-05. Revenue from airport leases is projected to increase slightly due to commercial office and hangar lease revenues. Airport administration, operations and maintenance expenses are projected to increase due to be consistent with FY 2004-05 anticipated expenses due to continuing repair and maintenance of the Operations/ Terminal Building and metal 'T' hangars. Additional expenses associated with the 2004 land acquisition will be incurred for storage and moving of business property pursuant to Federal code.

Sewer Enterprise Fund

The Sewer Utility is a self-supporting enterprise which is paid by sewer service charges and connection fees on new users. The City currently operates under contract, one wastewater treatment plant, 85 miles of sewer line, and 11 lift stations serving approximately 3,600 homes and businesses.

The operation and maintenance of the City's sewer treatment plant and sewer collection system is paid for by monthly service charges to all residential and commercial users. Sewer fees are a combination of volume, strength, and flat service charges.

The Sewer Enterprise Fund is set to embark on a variety of capital projects as outlined in the recently prepared Capital Improvement Plan. The FY 2005-06 budget calls for more than \$2 million in capital expenditures.

City of Auburn
Fiscal Year 2005-06 Budget
Airport Enterprise Fund (Fund 02)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Property Taxes	\$ 43,771	45,000	52,371	55,000
Alarm Activations	-	-	368	-
Land Rental (LL / FBO Tiedowns)	324,546	352,000	340,000	319,415
Interest Earned	(1,642)	10,000	(16,000)	1,000
Airport Improvement Grant (FAA Grant)	601,500	940,000	160,208	994,334
Transportation Funds (Fuel Tax)	10,000	10,000	10,000	10,000
Parking Fees / Stickers	-	-	1,000	-
FBO & Aviation Fuel Sales	18,171	20,000	16,000	17,000
FBO Tie Down Spaces (LL / FBO Tiedowns)	36,029	40,000	39,000	40,000
Hanger Rental	13,904	56,000	44,000	55,560
Office Rental	-	-	-	27,220
Miscellaneous	3,695	-	3,500	-
Security Deposit Receipts	-	-	200	-
Operating Transfers-In	56,149	56,149	56,149	56,149
<i>Total:</i>	<u>\$ 1,106,123</u>	<u>1,529,149</u>	<u>706,796</u>	<u>1,575,678</u>
Expenditures:				
Administrative Expense	\$ 105,931	104,900	116,594	115,373
Airport Operations	81,836	111,500	150,135	137,231
Industrial Park Operations	35,627	32,000	36,669	34,520
Debt Service	103,889	104,526	104,526	111,950
Capital Projects	57,063	1,015,000	150,621	1,020,000
Capital Equipment	-	-	-	-
Property Tax Fees	-	-	-	-
Transfers-Out	19,072	35,792	35,792	21,231
<i>Total:</i>	<u>\$ 403,418</u>	<u>1,403,718</u>	<u>594,337</u>	<u>1,440,305</u>
Excess (deficit) of revenues over expenditures	\$ 702,705	125,431	112,459	135,373
Less: Capitalization of Fixed Assets	(1,699,067)	-	-	-
Less: Accrual to Cash Reconciliation	(759,399)	582,409	602,412	-
Beginning cash balance - July 1	864,196	(891,565)	(891,565)	(176,694)
Ending Cash Balance - June 30	<u>(891,565)</u>	<u>(183,725)</u>	<u>(176,694)</u>	<u>(41,321)</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Airport Manager	1.0	1.0	1.0	
<i>Total:</i>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	

City of Auburn
Fiscal Year 2005-06 Budget
Airport Enterprise Fund (Fund 02)
Capital Account Detail - Funding Sources and Uses

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Capital Revenue Sources				
FAA Grant Revenues				
AIP-06 (Master Plan)	\$ 601,500	150,000	-	130,500
AIP-07 (East Hanger Project)	-	790,000	-	776,834
AIP-08 (Land Acquisition Costs)	-	-	52,208	-
FAA Grant Overruns				
AIP-08 (Land Acquisition Costs)	-	-	108,000	-
FAA Entitlement Funds	-	-	-	40,000
State Grant Revenues				
PLA 04-1	-	-	-	7,500
PLA 04-2	-	-	-	39,500
<i>Total:</i>	<u>\$ 601,500</u>	<u>940,000</u>	<u>160,208</u>	<u>994,334</u>
Capital Expenditures				
63043 - Widen Runway	\$ 34,018			
63047 - Land Acquisition	732,813	-	62,690	50,000
63048 - East End Hanger Project	979,299	850,000	25,884	850,000
63049 - East Access Road	-	-	380	-
63052 - Airport Master Plan	-	165,000	50,000	120,000
63052 - Tree Removal	10,000			
63502 - Roadway Annual Surface Sealing	-	-	11,667	-
<i>Total:</i>	<u>\$ 1,756,130</u>	<u>1,015,000</u>	<u>150,621</u>	<u>1,020,000</u>
Net Capital Inflow / (Outflow)	<u>\$ (1,154,630)</u>	<u>(75,000)</u>	<u>9,587</u>	<u>(25,666)</u>

City of Auburn
Fiscal Year 2005-06 Budget
Sewer Enterprise Fund (Fund 11)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Sewer Service Charges	\$ 2,668,627	2,500,000	2,348,324	2,500,000
Sewer Connection Fees	270,045	500,000	288,174	265,000
Sewer Development Fees	2,987	-	14,346	-
Interest Income	49,289	120,000	75,000	90,000
Other Revenues	-	-	-	-
Debt Proceeds	-	-	-	-
<i>Total:</i>	<u>\$ 2,990,948</u>	<u>3,120,000</u>	<u>2,725,844</u>	<u>2,855,000</u>
Expenditures:				
Administrative Expense	\$ 118,698	135,447	129,106	170,377
Materials and Services	160,534	247,000	102,114	288,700
Contract Operations	1,360,895	1,300,822	1,353,387	1,446,127
Debt Service	282,234	284,348	284,663	284,348
Capital Projects	355,075	2,865,000	412,209	1,997,000
Capital Outlay	13,512	170,000	5,884	100,000
Reserve for Regional Sewer Connection	-	-	-	-
Transfers-Out (Expenditure Reimbursement)	26,849	48,120	-	66,479
<i>Total:</i>	<u>\$ 2,317,797</u>	<u>5,050,737</u>	<u>2,287,363</u>	<u>4,353,031</u>
Excess (deficit) of revenues over expenditures	\$ 673,151	(1,930,737)	438,481	(1,498,031)
Less: Capitalization of Fixed Assets	(41,616)	-	-	-
Less: Accrual to Cash Reconciliation	27,961	8,313	(9,920)	-
Beginning cash balance - July 1	<u>3,647,955</u>	<u>4,307,451</u>	<u>4,307,451</u>	<u>4,736,012</u>
Cash balance - June 30	<u>\$ 4,307,451</u>	<u>2,385,027</u>	<u>4,736,012</u>	<u>3,237,981</u>
Less:				
Reserve for Regional WWTP Connection	\$ 1,995,000	1,995,000	1,995,000	1,995,000
Reserve for Regionalization Study	\$ -	-	-	250,000
General Reserve (8%)	<u>157,018</u>	<u>169,419</u>	<u>149,542</u>	<u>180,482</u>
Unrestricted cash balance - June 30	<u>\$ 2,155,433</u>	<u>220,608</u>	<u>2,591,470</u>	<u>812,499</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Associate Civil Engineer	1.0	1.0	1.0	
Engineering Tech II	1.0	1.0	1.0	
<i>Total:</i>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	

City of Auburn
Fiscal Year 2005-06 Budget
Sewer Enterprise Fund (Fund 11)
Capital Expenditure Detail

	ACTUAL	REVISED	ESTIMATED	
	2003-04	BUDGET	ACTUAL	PROPOSED
Capital Expenditures		2004-05	2004-05	2005-06
50302 - Vehicles	\$ -	70,000	-	-
50303 - Machinery & Equipment	15,601	100,000	5,884	100,000
63853 - Steam Flow Gauge	6,906	8,000	9,388	-
63856 - Auburn Ravine Sampling	1,755	3,000	1,958	2,000
63861 - Old Town Sewer Repair	310	-	-	-
63871 - Old WWTP Demolition	-	50,000	-	300,000
63887 - Stream Sampling for WWTP	192	-	96	-
63890 - BIOASSY Testing WWTP	-	-	235	-
63895 - Lift Station Repairs	44,950	400,000	99,460	100,000
63897 - Canyon Court / Foresthill Ave.	259	100,000	903	200,000
63898 - North McDaniel / Skyridge Sewer	7,092	-	934	50,000
63899 - Emergency Sewer Repair Projects	224,700	300,000	199,573	300,000
63901 - Sewer Map Updates	54,758	150,000	23,708	100,000
63902 - Prospector Hill Sewer Projects	17,171	5,000	-	-
63903 - WWTP - Repairs / Projects	30,524	50,000	20,325	200,000
63904 - Collection Systems TV Equipment	-	-	144	-
63905 - WWTP Paving Project	-	25,000	-	-
63906 - Robie Point Sewer Repair	-	50,000	-	-
63907 - Arroyo / Mira Loma Sewer	-	50,000	-	-
63908 - Riverview Drive Sewer	-	50,000	-	-
63909 - WWTP Recoat / Upgrade Clarifiers	-	65,000	-	65,000
63910 - WWTP SCADA System	2,528	70,000	51,411	20,000
63911 - Ultra-Violet Disinfection WWTP	1,371	1,419,000	-	-
63912 - Paving North of Belt Press	-	50,000	-	-
63913 - Gunite Ditch - WWTP	-	20,000	-	10,000
63914 - NPDES Permit Renewal	2,086	-	4,074	-
XXXXXX - Televising Van	-	-	-	35,000
XXXXXX - ASPP Sewer Line Relocation	-	-	-	85,000
XXXXXX - WWTP Line Ponds 1A & 4	-	-	-	60,000
XXXXXX - WWTP Additional Storage	-	-	-	20,000
XXXXXX - Develop Source Control Program	-	-	-	40,000
XXXXXX - Groundwater Study	-	-	-	5,000
XXXXXX - Upper Vintage Oaks Liftstation	-	-	-	200,000
XXXXXX - Lower Vintage Oaks Liftstation	-	-	-	200,000
XXXXXX - Thermal Impact Study	-	-	-	5,000
<i>Total:</i>	<u>\$ 410,203</u>	<u>3,035,000</u>	<u>418,093</u>	<u>2,097,000</u>

SPECIAL REVENUE FUNDS

Gas Tax Fund

The Gas Tax fund accounts for gas tax revenue allocations from the State. Funds received are restricted to expenditures for street maintenance, traffic safety, and construction. The FY 2005-06 budget recommends a \$1.1+ million Street Overlay capital project, which is partially funded (\$400,000) by Gas Tax revenues.

ISTEA Fund

The City no longer receives direct funding for Intermodal Surface Transportation Efficiency Act (ISTEA) authorized projects, but rather, requests and receives funds through the Surface Transportation Program (STP). It is recommended that the funds remaining in the ISTEA fund (\$2,740) be earmarked for the Street Overlay Project.

Transportation Fund

The City uses financing from a number of sources, including State and Federal programs, to build and maintain the street transportation network. The Transportation Fund receives revenues through the Transportation Development Act Tax (TDA) and STP programs. The FY 2005-06 budget recommends \$1.4 million in capital improvement expenditures, including, \$500,000 for the \$1.1+ million Street Overlay Project.

Transit Fund

The City has provided public transit since 1978, with fixed route services commencing in 1989. The goal of the Auburn Transit System is to provide citizens with a convenient, attractive and economical alternative to automobiles and increase the mobility of young, elderly, economically disadvantaged and handicapped persons. Transit programs are funded primarily through TDA funds.

Auburn Multimodal Station Fund

This fund accounts for capital expenditures related to the construction of the Auburn Multimodal Rail Station which is extensively supported by grant-related revenues.

SPECIAL REVENUE FUNDS, cont.

Auburn Urban Development Authority Low / Moderate Set Aside Fund

A major source of funding for housing programs is the set-aside of property tax increments for the redevelopment project area. The “low/mod” funds must be used for the benefit of low or moderate income housing within the City, and State law specifies that the redevelopment areas must set aside 20% of tax increments unless there are special circumstances. Auburn’s redevelopment agency presently sets aside 20% of the tax increments.

Auburn Urban Development Authority Fund

The Auburn Urban Development Authority (AUDA) provides essential funding for capital projects, housing projects, studies, planning and development efforts which are focused on the economic development of blighted areas within the City. The FY 2005-06 budget allocates \$250,000 towards a “revitalization” of the AUDA.

Fire Department Equipment Fund

The Fire Department Equipment Fund accounts for reimbursements received from fire protection agencies for equipment use; and appropriates these funds towards the purchase of new equipment.

Community Development Block Grant Funds

The Community Development Block Grant Funds account for monies received from the State and loaned by the City to encourage small business growth. Funds, when repaid, are provided to new businesses.

Solid Waste Management Funds

The Solid Waste Management Funds are used to account for recycling programs funded by State grants and program expenditures related to the City’s closed landfill located at the Auburn Municipal Airport.

Office of Traffic Safety Grant Fund

The Office of Traffic Safety (OTS) Grant Fund is used to account for OTS grant funds received and the corresponding eligible expenditures as authorized by the grants. The FY 2005-06 budget includes a new OTS grant for the “Avoid the Seven DUI Task Force”.

SPECIAL REVENUE FUNDS, cont.

State Law Enforcement Personnel Grant Fund

The State Law Enforcement Personnel Grant Fund accounts for grant revenues received from the State which must be wholly spent for Law Enforcement personnel. These funds reimburse the General Fund for approximately 2.0 FTE Police Officers.

Facilities and Equipment Plan Fund

The Facilities and Equipment Plan Fund accounts for revenues received through mitigation fees assessed on construction of new residential units and renovation of commercial and industrial spaces. Revenues received are used to fund recurring capital outlay as it relates to the purchase of equipment for citywide departments. The FY 2005-06 budget allocates \$353,000 towards the purchase of a new fire engine, in addition to other expenditures related to the new equipment and facility remodeling.

City of Auburn
Fiscal Year 2005-06 Budget
Gas Tax Fund (Fund 21)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
CA Gas Tax Section 2105	\$ 77,648	80,338	73,481	80,000
CA Gas Tax Section 2106	65,409	66,524	62,598	67,000
CA Gas Tax Section 2107	103,502	103,524	97,670	104,000
CA Gas Tax Section 2107.5	3,000	3,000	3,000	3,000
Proposition 42 Funds	-	-	-	53,697
Interest Income	3,735	5,000	5,101	6,600
<i>Total:</i>	<u>\$ 253,294</u>	<u>258,386</u>	<u>241,850</u>	<u>314,297</u>
Expenditures:				
Public Works Staff Allocations	\$ 5,057	40,195	4,712	7,000
Service and Supplies	158,167	208,000	157,382	170,000
Capital Projects	-	-	-	400,000
Transfers Out	-	-	-	-
<i>Total:</i>	<u>\$ 163,224</u>	<u>248,195</u>	<u>162,094</u>	<u>577,000</u>
Excess (deficit) of revenues over expenditures	\$ 90,070	10,191	79,756	(262,703)
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	(1,037)	14,663	14,663	-
Beginning cash balance - July 1	223,177	312,210	312,210	406,629
Cash balance - June 30	<u>\$ 312,210</u>	<u>337,064</u>	<u>406,629</u>	<u>143,926</u>
Less:				
General Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 312,210</u>	<u>\$ 337,064</u>	<u>406,629</u>	<u>143,926</u>

Capital Expenditure Detail

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Capital Expenditures				
XXXXXX - Annual Street Overlay Project	-	-	-	400,000
<i>Total:</i>	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>400,000</u>

City of Auburn
Fiscal Year 2005-06 Budget
ISTEA Fund (Fund 25)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Interest Income	\$ 36	-	32	-
Other Revenues	-	-	-	-
Transfers-In from Other Funds	-	-	-	-
<i>Total:</i>	<u>\$ 36</u>	<u>-</u>	<u>32</u>	<u>-</u>
Expenditures:				
Administrative Expense	\$ -	-	-	-
Services and Supplies	\$ -	-	-	-
Contactual Services	-	-	-	-
Capital Projects	-	-	-	2,740
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>2,740</u>
Excess (deficit) of revenues over expenditures	\$ 36	-	32	(2,740)
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	(18)	20	20	-
Beginning cash balance - July 1	<u>2,670</u>	<u>2,688</u>	<u>2,688</u>	<u>2,740</u>
Cash balance - June 30	<u>\$ 2,688</u>	<u>2,708</u>	<u>2,740</u>	<u>-</u>
Less:				
General Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 2,688</u>	<u>\$ 2,708</u>	<u>2,740</u>	<u>-</u>

Capital Expenditure Detail

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Capital Expenditures				
XXXXXX - Annual Street Overlay Project	-	-	-	2,740
<i>Total:</i>	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>2,740</u>

City of Auburn
Fiscal Year 2005-06 Budget
Transportation Fund (Fund 26)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Transportation Tax, TDA	\$ 867,087	200,000	193,031	307,499
State Grant (Safe Routes to School)	-	171,270	-	171,270
Federal Funding, RSTP	21,632	270,000	-	254,561
Interest Income	4,684	10,350	-	-
Other Revenues	-	834,984	-	661,856
Development Impact Fees	17,400	244,625	224,625	-
<i>Total:</i>	<u>\$ 910,803</u>	<u>1,731,229</u>	<u>417,656</u>	<u>1,395,186</u>
Expenditures:				
Administrative Expense	\$ -	-	-	-
Materials and Services	35,580	27,000	36,730	47,000
Debt Service	13,620	13,620	13,620	13,620
Capital Projects	861,603	1,471,300	589,781	1,420,000
Capital Outlay	-	-	-	-
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ 910,803</u>	<u>1,511,920</u>	<u>640,131</u>	<u>1,480,620</u>
Excess (deficit) of revenues over expenditures	\$ -	219,309	(222,475)	(85,434)
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	(511,038)	(28,948)	(26,778)	-
Beginning cash balance - July 1	<u>852,130</u>	<u>341,092</u>	<u>341,092</u>	<u>91,839</u>
Cash balance - June 30	<u>\$ 341,092</u>	<u>531,453</u>	<u>91,839</u>	<u>6,405</u>
Less:				
General Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 341,092</u>	<u>\$ 531,453</u>	<u>91,839</u>	<u>6,405</u>

City of Auburn
Fiscal Year 2005-06 Budget
Transportation Fund (Fund 26)
Capital Expenditure Detail

	ACTUAL	REVISED	ESTIMATED	
	2003-04	BUDGET	ACTUAL	PROPOSED
Capital Expenditures		2004-05	2004-05	2005-06
63011 - Paving Projects - Public Works Dept.	\$ 59,634	75,000	76,776	70,000
63020 - Edgewood Connector - Streets	-	190,000	-	-
63255 - Hale Street @ Orange Street Drain	-	18,000	297	18,000
63256 - 123 Aeolia Storm Drainage	-	25,000	-	-
63257 - Dorer Drive Storm Drain	130,259	-	-	-
63296 - Agard Street Storm Drain	34,443	-	-	-
63299 - Emergency Repairs - Storm Drains	15,041	25,000	336	20,000
63501 - Sidewalk Repairs - Residential	220	25,000	701	50,000
63502 - Roadway Annual Surface Resealing	6,189	100,000	56	-
63503 - Roadway Overlay Projects	365,969	-	12,581	500,000
63505 - East Lincoln Way Sidewalk Project	10,720	180,000	-	180,000
63507 - Nevada Street Traffic Signal	181,541	-	800	-
63508 - Maidu Drive Traffic Signal	25,559	-	-	-
63510 - City Pavement Marking Project	23,164	30,000	-	30,000
63511 - Safe Routes to School	-	190,300	23,203	154,000
63513 - Nevada @ Fulweiler Traffic Signal	8,864	200,000	176,505	-
63515 - Multimodal Rail Station	-	-	2,886	-
63516 - Borland Intersection Improvements	-	308,000	1,500	308,000
63517 - Maidu Sidewalk Project	-	15,000	-	-
63518 - Highway 49 Operational Improvements	-	90,000	294,140	-
XXXXXX - Storm Drain Channel - Downtown	-	-	-	5,000
XXXXXX - Roadway Annual Crack Seal	-	-	-	60,000
XXXXXX - Dairy Road Plan Line / Design	-	-	-	25,000
<i>Total:</i>	<u>\$ 861,603</u>	<u>1,471,300</u>	<u>589,781</u>	<u>1,420,000</u>

City of Auburn
Fiscal Year 2005-06 Budget
Transit Fund (Fund 27)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Transportation Tax LTF (Article 4)	\$ 285,730	423,932	426,952	380,000
Transportation Tax STA	15,033	18,000	-	4,000
Interest Income	4,419	8,000	6,500	8,000
Fare Box Revenues	25,561	30,000	32,667	30,000
Other Revenues (FTA)	-	50,000	-	50,000
Equipment Grants	-	100,000	-	100,000
Transfers-In from Other Funds	-	140,000	-	140,000
Miscellaneous Revenues	134	800	-	800
<i>Total:</i>	<u>\$ 330,877</u>	<u>770,732</u>	<u>466,119</u>	<u>712,800</u>
Expenditures:				
Administrative Expense	\$ 241,691	260,200	251,128	309,778
Materials and Services	56,682	62,150	62,426	70,650
Debt Service	-	-	-	-
Capital Projects	48	676,500	-	429,000
Capital Outlay	10,712	70,000	65,026	69,000
Transfers-Out	21,743	23,873	23,873	24,547
<i>Total:</i>	<u>\$ 330,876</u>	<u>1,092,723</u>	<u>402,453</u>	<u>902,975</u>
Excess (deficit) of revenues over expenditures	\$ 1	(321,991)	63,666	(190,175)
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	16,629	17,850	17,916	-
Beginning cash balance - July 1	<u>308,751</u>	<u>325,381</u>	<u>325,381</u>	<u>406,963</u>
Cash balance - June 30	<u>\$ 325,381</u>	<u>21,240</u>	<u>406,963</u>	<u>216,788</u>
Less:				
General Reserve (8%)	<u>\$ 25,609</u>	<u>21,240</u>	<u>26,994</u>	<u>32,398</u>
Unrestricted cash balance - June 30	<u>\$ 299,772</u>	<u>\$ -</u>	<u>379,969</u>	<u>184,390</u>
Personal Services Allocation				
	AUTHORIZED 2003-04	AUTHORIZED 2004-05	PROPOSED 2005-06	
Bus Driver	3.0	3.0	3.0	
Transit Supervisor	1.0	1.0	1.0	
Analyst / Transit Manager	1.0	1.0	1.0	
<i>Total:</i>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	

City of Auburn
Fiscal Year 2005-06 Budget
Transit Fund (Fund 27)
Capital Expenditure Detail

	ACTUAL	REVISED	ESTIMATED	
	2003-04	BUDGET	ACTUAL	PROPOSED
Capital Expenditures		2004-05	2004-05	2005-06
50301 - Capital Projects - Buildings	\$ 8,782	-	2,549	-
50302 - Vehicles	-	65,000	62,049	-
50303 - Machinery & Equipment	1,930	5,000	428	-
63901 - Sewer Map Updates	48	-	-	-
XXXXXX - Corporation Yard Remodel	-	676,500	-	400,000
XXXXXX - Bench Shelter Installation	-	-	-	4,000
XXXXXX - Transit Kiosk / Vending Structure	-	-	-	25,000
XXXXXX - Hybrid Vehicles	-	-	-	69,000
<i>Total:</i>	<u>\$ 10,760</u>	<u>746,500</u>	<u>65,026</u>	<u>498,000</u>

City of Auburn
Fiscal Year 2005-06 Budget
Auburn Multimodal Station Fund (Fund 28)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
State and Other Grants	\$ 1,082,129	267,350	28,635	218,333
Interest	(9,460)	(2,750)	(2,000)	(3,000)
Placer Air Pollution District Funds	-	231,206	-	231,206
<i>Total:</i>	<u>\$ 1,072,669</u>	<u>495,806</u>	<u>26,635</u>	<u>446,539</u>
Expenditures:				
Administrative Expense	\$ -	-	514	-
Capital Projects	814,697	460,000	261,079	338,895
Capital Outlay	-	-	-	-
Maintenance Reserve Contribution	-	-	-	-
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ 814,697</u>	<u>460,000</u>	<u>261,593</u>	<u>338,895</u>
Excess (deficit) of revenues over expenditures	\$ 257,972	35,806	(234,958)	107,644
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	250,180	123,121	245,182	-
Beginning cash balance - July 1	<u>(665,664)</u>	<u>(157,512)</u>	<u>(157,512)</u>	<u>(147,288)</u>
Cash balance - June 30	<u>\$ (157,512)</u>	<u>1,415</u>	<u>(147,288)</u>	<u>(39,644)</u>
Less:				
General Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ (157,512)</u>	<u>\$ 1,415</u>	<u>(147,288)</u>	<u>(39,644)</u>

Capital Expenditure Detail

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Capital Expenditures				
63513 - Nevada @ Fulweiler Traffic Signal	\$ -	-	193	-
63515 - Multimodal Railstation	814,697	460,000	260,886	338,895
XXXXXX - Additional Parking	-	-	-	-
<i>Total:</i>	<u>\$ 814,697</u>	<u>460,000</u>	<u>261,079</u>	<u>338,895</u>

City of Auburn
Fiscal Year 2005-06 Budget
Auburn Urban Development Authority Low / Mod Set-Aside Fund (Fund 34)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Interest Income	\$ (484)	(1,000)	(1,311)	800
Other Revenues	-	-	-	-
Transfers-In from Other Funds	<u>74,759</u>	<u>75,117</u>	<u>75,267</u>	<u>83,600</u>
<i>Total:</i>	<u><u>\$ 74,275</u></u>	<u><u>74,117</u></u>	<u><u>73,956</u></u>	<u><u>84,400</u></u>
Expenditures:				
Administrative Expense	\$ -	-	-	-
Contactual Services	-	7,500	-	-
Debt Service	-	-	-	-
Capital Projects	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total:</i>	<u><u>\$ -</u></u>	<u><u>7,500</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
Excess (deficit) of revenues over expenditures	\$ 74,275	66,617	73,956	84,400
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	-	-	-	-
Beginning cash balance - July 1	<u>(141,383)</u>	<u>(67,108)</u>	<u>(67,108)</u>	<u>6,848</u>
Cash balance - June 30	<u>\$ (67,108)</u>	<u>(491)</u>	<u>6,848</u>	<u>91,248</u>
Less:				
General Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u><u>\$ (67,108)</u></u>	<u><u>\$ (491)</u></u>	<u><u>6,848</u></u>	<u><u>91,248</u></u>

City of Auburn
Fiscal Year 2005-06 Budget
Auburn Urban Development Authority (Redevelopment) Fund (Fund 35)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Property Taxes	\$ 384,045	375,583	376,336	418,000
Interest Income	7,801	20,000	18,000	23,000
Other Revenues	-	-	-	-
Transfers-In from Other Funds	-	-	-	-
<i>Total:</i>	<u>\$ 391,846</u>	<u>395,583</u>	<u>394,336</u>	<u>441,000</u>
Expenditures:				
Administrative Expense	\$ 1,180	5,000	27,017	17,000
Professional / Contractual Services	4,845	190,000	3,475	290,000
Special Projects	-	35,000	35,000	7,000
Debt Service	25,306	-	-	-
Capital Projects	-	200,000	1,493	-
Transfers-Out for Low / Mod Set Aside	74,759	75,117	75,267	83,600
Transfers-Out	-	274,686	274,686	92,336
<i>Total:</i>	<u>\$ 106,090</u>	<u>779,803</u>	<u>416,938</u>	<u>489,936</u>
Excess (deficit) of revenues over expenditures	\$ 285,756	(384,220)	(22,602)	(48,936)
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	4,448	24,193	23,588	-
Beginning cash balance - July 1	<u>542,116</u>	<u>832,320</u>	<u>832,320</u>	<u>833,306</u>
Cash balance - June 30	<u>\$ 832,320</u>	<u>472,293</u>	<u>833,306</u>	<u>784,370</u>
Less:				
Restricted Cash - Pass Through Deferred	<u>\$ 134,773</u>	<u>109,427</u>	<u>109,427</u>	<u>84,121</u>
Unrestricted cash balance - June 30	<u>\$ 697,547</u>	<u>\$ 362,866</u>	<u>723,879</u>	<u>700,249</u>

Capital Expenditure Detail

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Capital Expenditures				
50800 - Computer Equipment	\$ -	-	1,449	-
63861 - Old Town Sewer Repair	-	-	44	-
XXXXX - High Street Parking Lot Improvement	-	200,000	-	-
<i>Total:</i>	<u>\$ -</u>	<u>200,000</u>	<u>1,493</u>	<u>-</u>

City of Auburn
Fiscal Year 2005-06 Budget
Fire Department Equipment Fund (Fund 63)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
CDF Reimbursements for Equipment Use	\$ 10,380	2,500	16,493	2,500
Other Revenues	450	-	4,550	-
<i>Total:</i>	<u>\$ 10,830</u>	<u>2,500</u>	<u>21,043</u>	<u>2,500</u>
Expenditures:				
Administrative Expenses	\$ -	-	-	-
Services and Supplies	5,978	-	1,415	-
Capital Outlay - Fire Equipment	-	-	-	6,162
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ 5,978</u>	<u>-</u>	<u>1,415</u>	<u>6,162</u>
Excess (deficit) of revenues over expenditures	\$ 4,852	2,500	19,628	(3,662)
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	(450)	450	450	-
Beginning cash balance - July 1	<u>6,811</u>	<u>11,213</u>	<u>11,213</u>	<u>31,291</u>
Cash balance - June 30	<u>\$ 11,213</u>	<u>14,163</u>	<u>31,291</u>	<u>27,629</u>
Less:				
Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 11,213</u>	<u>\$ 14,163</u>	<u>31,291</u>	<u>27,629</u>

City of Auburn
Fiscal Year 2005-06 Budget
Community Development Block Grant Funds (Funds 65 / 66)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Interest Income	\$ 998	11,000	4,508	5,000
Re-use Monies - Small Business Loans	25,394	24,732	279,044	-
Re-use Monies - Holiday Inn / Marie Calendars	-	31,200	-	-
Transfers In	-	-	-	-
<i>Total:</i>	<u>\$ 26,392</u>	<u>66,932</u>	<u>283,552</u>	<u>5,000</u>
Expenditures:				
Administrative Expenses - RLF Small Business	\$ -	10,512	44,701	25,000
Re-use Loans RLF - Small Business	-	210,000	-	-
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ -</u>	<u>220,512</u>	<u>44,701</u>	<u>25,000</u>
Excess (deficit) of revenues over expenditures	\$ 26,392	(153,580)	238,851	(20,000)
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	-	-	-	-
Beginning cash balance - July 1	<u>253,034</u>	<u>279,426</u>	<u>279,426</u>	<u>518,277</u>
Cash balance - June 30	<u>\$ 279,426</u>	<u>125,846</u>	<u>518,277</u>	<u>498,277</u>
Less:				
Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 279,426</u>	<u>\$ 125,846</u>	<u>518,277</u>	<u>498,277</u>

City of Auburn
Fiscal Year 2005-06 Budget
Solid Waste Management Funds (Funds 68 / 69)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Intergovernmental Revenues (Fund 68)	\$ (1,526)	5,000	11,000	-
Franchise Fees (Fund 69)	125,898	125,147	131,696	135,000
Interest	15,959	50,000	15,110	30,000
Transfers-In from Other Funds	-	-	-	-
<i>Total:</i>	<u>\$ 140,331</u>	<u>180,147</u>	<u>157,806</u>	<u>165,000</u>
Expenditures:				
Insurance Expense	\$ 25,711	26,225	22,272	25,000
Contractual Expenses	94,790	77,520	176,934	100,000
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
Transfers-Out (Salary Reimbursements)	1,298	1,000	1,432	1,500
<i>Total:</i>	<u>\$ 121,799</u>	<u>104,745</u>	<u>200,638</u>	<u>126,500</u>
Excess (deficit) of revenues over expenditures	\$ 18,532	75,402	(42,832)	38,500
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	(1,038)	36,548	36,582	-
Beginning cash balance - July 1	<u>1,442,139</u>	<u>1,459,633</u>	<u>1,459,633</u>	<u>1,453,383</u>
Cash balance - June 30	<u>\$ 1,459,633</u>	<u>1,571,583</u>	<u>1,453,383</u>	<u>1,491,883</u>
Less:				
Reserve for Capital Improvements	<u>\$ 1,459,633</u>	<u>1,571,583</u>	<u>1,453,383</u>	<u>1,491,883</u>
Unrestricted cash balance - June 30	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>

Notes:

Fund 68 is used to account for recycling programs funded by State grants

Fund 69 is used to account for program expenses related to the City's closed landfill located at the Auburn Municipal Airport

City of Auburn
Fiscal Year 2005-06 Budget
Office of Traffic Safety Grant Fund (Fund 75)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
State Grant Revenues	\$ 3,952	150,750	47,181	315,366
Interest Income	-	-	-	-
Transfers In	-	-	-	-
<i>Total:</i>	<u>\$ 3,952</u>	<u>150,750</u>	<u>47,181</u>	<u>315,366</u>
Expenditures:				
Personnel Expenses	\$ 5,320	79,188	-	-
Support Expenses	1,073	18,500	7,372	69,376
Debt Service	-	-	-	-
Capital Outlay - Equipment	-	57,250	42,924	172,500
Transfers-Out	-	-	-	73,490
<i>Total:</i>	<u>\$ 6,393</u>	<u>154,938</u>	<u>50,296</u>	<u>315,366</u>
Excess (deficit) of revenues over expenditures	\$ (2,441)	(4,188)	(3,115)	-
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	3,735	-	-	-
Beginning cash balance - July 1	<u>1,821</u>	<u>3,115</u>	<u>3,115</u>	<u>-</u>
Cash balance - June 30	<u>\$ 3,115</u>	<u>(1,073)</u>	<u>-</u>	<u>-</u>
Less:				
Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 3,115</u>	<u>\$ (1,073)</u>	<u>-</u>	<u>-</u>

**Note: Proposed Capital Outlay includes Mobile Command Vehicle, Solar Signboard, Command Vehicle Signage, and Radio Equipment
(All related to OTS "Avoid the Seven Regional DUI Task Force" Grant)**

City of Auburn
Fiscal Year 2005-06 Budget
State Law Enforcement Personnel Grant Fund (Fund 77)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
State Grant Revenues	\$ 100,000	100,000	100,000	100,000
Interest Income	1,343	2,100	500	500
Transfers In	-	-	-	-
<i>Total:</i>	<u>\$ 101,343</u>	<u>102,100</u>	<u>100,500</u>	<u>100,500</u>
Expenditures:				
Personnel Expenses	\$ 99,328	109,172	104,211	-
Support Expenses	-	-	-	-
Debt Service	-	-	-	-
Capital Outlay - Equipment	-	-	-	-
Transfers-Out	-	-	-	100,000
<i>Total:</i>	<u>\$ 99,328</u>	<u>109,172</u>	<u>104,211</u>	<u>100,000</u>
Excess (deficit) of revenues over expenditures	\$ 2,015	(7,072)	(3,711)	500
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	(276)	1,323	2,365	-
Beginning cash balance - July 1	<u>4,571</u>	<u>6,310</u>	<u>6,310</u>	<u>4,964</u>
Cash balance - June 30	<u>\$ 6,310</u>	<u>561</u>	<u>4,964</u>	<u>5,464</u>
Less:				
Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 6,310</u>	<u>\$ 561</u>	<u>4,964</u>	<u>5,464</u>

City of Auburn
Fiscal Year 2005-06 Budget
Facilities and Equipment Plan Fund (Fund 91)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Development Impact Fees	\$ 270,137	142,700	342,441	165,000
Interest Income	5,581	10,000	7,500	7,500
Other Revenues	-	-	-	-
General Fund Contribution	13,750	14,270	14,270	16,500
<i>Total:</i>	<u>\$ 289,468</u>	<u>166,970</u>	<u>364,211</u>	<u>189,000</u>
Expenditures:				
Administrative Expense	\$ -	-	320	-
Contractual Expenses	-	-	-	-
Debt Service	-	-	-	-
Capital Outlay - Building / Public Works	9,973	-	40,497	266,500
Capital Outlay - Police Department	62,596	115,000	88,244	77,500
Capital Outlay - Fire Department	260,029	-	-	353,000
Capital Outlay - Public Works Department	-	212,500	-	-
Transfers-Out	-	-	-	140,000
<i>Total:</i>	<u>\$ 332,598</u>	<u>327,500</u>	<u>129,061</u>	<u>837,000</u>
Excess (deficit) of revenues over expenditures	\$ (43,130)	(160,530)	235,150	(648,000)
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	2,698	3,011	3,011	-
Beginning cash balance - July 1	<u>488,178</u>	<u>447,746</u>	<u>447,746</u>	<u>685,907</u>
Cash balance - June 30	<u>\$ 447,746</u>	<u>290,227</u>	<u>685,907</u>	<u>37,907</u>
Less:				
Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 447,746</u>	<u>\$ 290,227</u>	<u>685,907</u>	<u>37,907</u>

CAPITAL PROJECT FUNDS

Auburn School Park Relocation / Park Preserve Funds

The Auburn School Park Relocation and Park Preserve (ASPP) Funds account for the capital costs of relocating the Auburn School and subsequent development of a park where the school once resided. In FY 2004-05, a \$1.5 million loan was provided to the ASPP Fund for payment to the Army Corp of Engineers for related project costs. The City expects to receive the \$1.5 million back in the form of community support for the park project once the project is underway. It is expected that the park project will commence in FY 2005-06.

Highway 49 Beautification Plan Fund

The Highway 49 Beautification Plan Fund accounts for project costs specifically related to Highway 49. The FY 2005-06 budget includes a carryover of \$58,000, which may be used for eligible projects.

City of Auburn
Fiscal Year 2005-06 Budget
Auburn School Relocation / Park Preserve Funds (Funds 29 / 85)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Grant Revenues	\$ 1,719,263	1,025,000	595,442	-
Interest	(8,449)	-	(4,000)	-
Gain on Disposal of Asset	-	-	8,100	-
Transfers-In	-	270,000	300,000	-
<i>Total:</i>	<u>\$ 1,710,814</u>	<u>1,295,000</u>	<u>899,542</u>	<u>-</u>
Expenditures:				
Administrative Expense	\$ 22,150	-	26,510	-
Capital Projects	1,347,333	1,290,148	2,854,293	-
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ 1,369,483</u>	<u>1,290,148</u>	<u>2,880,803</u>	<u>-</u>
Excess (deficit) of revenues over expenditures	\$ 341,331	4,852	(1,981,261)	-
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	13,372	(13,372)	1,541,080 (I)	-
Beginning cash balance - July 1	-	354,703	354,703	(85,478)
Cash balance - June 30	<u>\$ 354,703</u>	<u>346,183</u>	<u>(85,478)</u>	<u>(85,478)</u>
Less:				
General Reserve (not set)	\$ -	-	-	-
Unrestricted cash balance - June 30	<u>\$ 354,703</u>	<u>\$ 346,183</u>	<u>(85,478)</u>	<u>(85,478)</u>

Capital Expenditure Detail

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Capital Expenditures				
62000 - Relocate AUSD Offices	\$ 161,378	-	1,200,036	-
62029 - AUSD Park Preserve Project	1,185,955	1,290,148	1,654,157	-
63513 - Nevada @ Fulweiler Traffic Signal	-	-	100	-
<i>Total:</i>	<u>\$ 1,347,333</u>	<u>1,290,148</u>	<u>2,854,293</u>	<u>-</u>

(1) Includes a \$1,552,458 advance (loan) from the General Fund to cover initial costs of Park Preserve Project (paid to Army Corp of Engineers) - anticipated to be reimbursed through community grant proceeds.

City of Auburn
Fiscal Year 2005-06 Budget
Highway 49 Beautification Plan Fund (Fund 61)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Interest Income	\$ 763	2,000	688	750
Federal Grant Funds		150,000	-	-
Transfers In	-	-	-	-
<i>Total:</i>	<u>\$ 763</u>	<u>152,000</u>	<u>688</u>	<u>750</u>
Expenditures:				
Contractual Expenses	\$ -	-	-	-
Capital Outlay	-	180,000	-	-
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ -</u>	<u>180,000</u>	<u>-</u>	<u>-</u>
Excess (deficit) of revenues over expenditures	\$ 763	(28,000)	688	750
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	(380)	59	439	-
Beginning cash balance - July 1	<u>57,291</u>	<u>57,674</u>	<u>57,674</u>	<u>58,801</u>
Cash balance - June 30	<u>\$ 57,674</u>	<u>29,733</u>	<u>58,801</u>	<u>59,551</u>
Less:				
Reserve (not set)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ 57,674</u>	<u>\$ 29,733</u>	<u>58,801</u>	<u>59,551</u>

DEBT SERVICE FUNDS

Government Obligation (GO) Bond Debt Service Fund

The GO Bond Debt Service Fund accounts for the receipt of revenues collected with property taxes which support the repayment of bonds issued for the Civic Center.

Auburn Urban Development Authority Debt Service Fund

The Auburn Urban Development Authority Debt Service Fund accounts for debt payments related to AUDA bonded indebtedness. Presently, there is no debt.

City of Auburn
Fiscal Year 2005-06 Budget
Debt Service Fund - G.O. Bonds (Fund 30)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Property Taxes Collected	\$ 201,322	210,000	200,498	202,000
Interest Income	11	2,000	-	-
Transfers In	-	-	-	-
<i>Total:</i>	<u>\$ 201,333</u>	<u>212,000</u>	<u>200,498</u>	<u>202,000</u>
Expenditures:				
Administrative Expenses	\$ 1,070	550	1,073	1,100
Services and Supplies	-	-	-	-
Debt Service - Civic Center (G.O. Bonds)	151,985	154,293	154,293	155,811
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ 153,055</u>	<u>154,843</u>	<u>155,366</u>	<u>156,911</u>
Excess (deficit) of revenues over expenditures	\$ 48,278	57,157	45,132	45,089
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	(2,254)	10,399	10,399	-
Beginning cash balance - July 1	<u>54,529</u>	<u>100,553</u>	<u>100,553</u>	<u>156,084</u>
Cash balance - June 30	<u>\$ 100,553</u>	<u>168,109</u>	<u>156,084</u>	<u>201,173</u>
Less:				
Reserve for Debt Service	<u>\$ 100,553</u>	<u>168,109</u>	<u>156,084</u>	<u>201,173</u>
Unrestricted cash balance - June 30	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>

City of Auburn
Fiscal Year 2005-06 Budget
Auburn Urban Development Authority Debt Service Fund (Fund 33)

	ACTUAL 2003-04	REVISED BUDGET 2004-05	ESTIMATED ACTUAL 2004-05	PROPOSED 2005-06
Revenues:				
Interest Income	\$ (4)	(5)	(25)	-
Other Income	-	-	-	-
Transfers In	-	-	-	1,322
<i>Total:</i>	<u>\$ (4)</u>	<u>(5)</u>	<u>(25)</u>	<u>1,322</u>
Expenditures:				
Administrative Expenses	\$ -	-	-	-
Services and Supplies	-	-	-	-
Debt Service	-	-	-	-
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficit) of revenues over expenditures	\$ (4)	(5)	(25)	1,322
Less: Capitalization of Fixed Assets	-	-	-	-
Less: Accrual to Cash Reconciliation	-	-	-	-
Beginning cash balance - July 1	<u>(1,293)</u>	<u>(1,297)</u>	<u>(1,297)</u>	<u>(1,322)</u>
Cash balance - June 30	<u>\$ (1,297)</u>	<u>(1,302)</u>	<u>(1,322)</u>	<u>-</u>
Less:				
Reserve for Debt Service	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unrestricted cash balance - June 30	<u>\$ (1,297)</u>	<u>\$ (1,302)</u>	<u>(1,322)</u>	<u>-</u>

City of Auburn
"Gann" Spending Limit Analysis
Base Year & Growth Computations

Fiscal Year	Certification Date	Population Counts	Prior Year	Population Percentage Change	Per Capita Income Factor	Annual Growth Factor	Cumulative Growth Factor	Computed "Gann" Limit
2005-06	1/1/2005	305,675	(1) 296,579	1.0307	1.0526	1.0849	5.9860	7,835,272
2004-05	1/1/2004	12,634	12,235	1.0326	1.0328	1.0665	5.5177	7,222,228
2003-04	1/1/2003	12,235	12,287	0.9958	1.0231	1.0188	5.1737	6,772,017
2002-03	1/1/2002	12,287	12,511	0.9821	0.9873	0.9696	5.0784	6,647,248
2001-02	1/1/2001	12,511	11,391	1.0983	1.0782	1.1842	5.2375	6,855,496
2000-01	1/1/2000	11,391	11,595	0.9824	1.0491	1.0306	4.4228	5,789,078
1999-00	1/1/1999	11,595	11,598	0.9997	1.0453	1.0450	4.2913	5,616,961
1998-99	1/1/1998	11,598	11,422	1.0154	1.0415	1.0575	4.1064	5,374,930
1997-98	1/1/1997	11,422	11,431	0.9992	1.0467	1.0459	3.8829	5,082,444
1996-97	1/1/1996	11,431	11,755	0.9724	1.0467	1.0179	3.7126	4,859,509
1995-96	1/1/1995	11,755	11,593	1.0140	1.0472	1.0618	3.6475	4,774,288
1994-95	1/1/1994	11,593	11,291	1.0267	1.0071	1.0340	3.4351	4,496,268
1993-94	1/1/1993	11,291	11,156	1.0121	1.0272	1.0396	3.3220	4,348,267
1992-93	1/1/1992	11,156	10,865	1.0268	0.9936	1.0202	3.1954	4,182,513
1991-92	1/1/1991	10,865	9,812	1.1073	1.0414	1.1532	3.1321	4,099,651
1990-91	1/1/1990	9,812	9,411	1.0426	1.0421	1.0865	2.7161	3,555,143
1989-90	1/1/1989	9,411	8,775	1.0725	1.0519	1.1281	2.4998	3,272,095
1988-89	1/1/1988	8,775	8,519	1.0301	1.0466	1.0781	2.2159	2,900,433
1987-88	1/1/1987	8,519	8,157	1.0444	1.0347	1.0806	2.0555	2,690,442
1986-87	1/1/1986	8,157	8,125	1.0039	1.023	1.0270	1.9021	2,489,723
1985-86	1/1/1985	8,125	8,092	1.0041	1.0374	1.0416	1.8520	2,424,199
1984-85	1/1/1984	8,092	7,958	1.0168	1.0474	1.0650	1.7780	2,327,312
1983-84	1/1/1983	7,958	7,803	1.0199	1.0235	1.0438	1.6695	2,185,194
1982-83	1/1/1982	7,803	7,648	1.0203	1.0679	1.0895	1.5993	2,093,437
1981-82	1/1/1981	7,648	7,441	1.0278	1.0912	1.1216	1.4679	1,921,390
1980-81	1/1/1980	7,441	7,061	1.0538	1.1211	1.1814	1.3088	1,713,147
1979-80	1/1/1979	7,061	7,022	1.0056	1.1017	1.1078	1.1078	1,450,057
1978-79	1/1/1978	7,022	-	-	-	-	-	-

Proceeds of Taxes:	Base Year (1978-79)	2004-05 Estimated	2005-06 Forecast
Secured Property Taxes	\$ 231,991	\$ 1,810,000	\$ 1,918,600
Unsecured Property Taxes	13,732	-	-
Prior Year Property Taxes	13,543	-	-
Interest & Penalties on Property Taxes	3,888	-	-
Property Taxes in Lieu of Motor Vehicle Taxes	-	674,626	675,000
Sales & Use Taxes	756,971	2,839,524	3,486,000
ERAF in Lieu of Sales & Use Taxes	-	686,335	675,000
Transportation Taxes (Gas Tax)	70,430	258,387	265,000
Transient Lodging Taxes	4,037	215,371	222,000
Real Property Transfer Taxes	13,459	138,000	125,000
Motor Vehicle In-Lieu Taxes	103,301	325,000	135,000
Homeowners' Property Tax Relief	28,315	-	-
Business Inventory Relief Taxes	5,437	-	-
Trailer In-Lieu Taxes	2,522	-	-
Cigarette Taxes	37,509	-	-
Interest (Allocated Share)	23,795	125,000	135,000
Total Proceeds of Taxes	\$ 1,308,930	\$ 7,072,243	\$ 7,636,600
Computed "Appropriations Limit"		\$ 7,222,228	\$ 7,835,272
Amounts (under) "Appropriations Limits"		\$ (149,985)	\$ (198,672)
Percent of "Appropriations Limit" Realized		97.9%	97.5%

(1) Elected to use population in Placer County to compute change in population as it relates to the calculation of the Gann "Appropriations Limit" for Fiscal Year 2005-06.